



The City Bridge Trust Committee Applications Annexe

Date: THURSDAY, 27 JULY 2017
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

- d) All Hallows Bow (Pages 1 - 10)
- e) Islington Centre for Refugees and Migrants (Pages 11 - 20)
- f) Rushey Green Timebank (Pages 21 - 30)
- g) Disability Sports Coach (Pages 31 - 40)
- h) Park Theatre (Pages 41 - 50)
- i) Stay Safe East (Pages 51 - 60)
- j) Arts 4 Dementia (Pages 61 - 70)
- k) Ashford Place (Pages 71 - 80)
- l) Bexley Crossroads Care Limited (Pages 81 - 90)
- m) Eritrean Community in the UK (Pages 91 - 100)
- n) Queens Crescent Community Association (Pages 101 - 110)
- o) Plan Zheroes (Pages 111 - 120)
- p) Carney's Community (Pages 121 - 130)
- q) Synergy Theatre Project (Pages 131 - 140)
- r) Aston-Mansfield (Pages 141 - 150)
- s) Enfield Voluntary Action (Pages 151 - 160)
- t) Voluntary Action Islington Limited (Pages 161 - 170)

Item received too late for circulation in conjunction with the Agenda.

John Barradell
Town Clerk and Chief Executive

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: All Hallows Bow	
If your organisation is part of a larger organisation, what is its name? No	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Ms Sara Brayford	Position: Fern Street Settlement Project Manager
Website: http://www.fernstreet.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1153020
When was your organisation established? 31/07/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people accessing mainstream services
Please describe the purpose of your funding request in one sentence. A community ESOL programme enabling 110 adults in Bow, East London to develop basic English language skills, improve health, access mainstream services, further training, volunteering and employment.
When will the funding be required? 01/05/2017
How much funding are you requesting? Year 1: £48,305 Year 2: £40,891 Year 3: £0 Total: £89,195

Aims of your organisation:

Vision: To see families in Bow, LB of Tower Hamlets living 'life to the full' by working with our local community to create opportunities for families to flourish, children to thrive and our community to connect.

Aims:

- a) Foster strong and nurturing family relationships that create loving, safe and emotionally healthy environments, especially for children and young people.
- b) Enable children to achieve at their full potential through early learning opportunities, quality out-of-school activities and by equipping parents to support their children's learning and development
- c) Develop family resilience by developing parents' basic skills, building family support networks and working with partners to connect families to specialist support and advice.
- d) Empower families to transform their community by actively involving parents, children and young people in shaping our projects.

Main activities of your organisation:

We carry out a wide range of inclusive community development work that engages hundreds of local adults, children and families across ethnic and faith boundaries every year, including:

- a) ESOL programme focused on the needs of adults with the lowest levels of language and literacy and with limited support networks
- b) Individual family support, group parenting courses and workshops and parent support groups
- c) Family learning and play activities that promote the emotional, social and language development of young children.
- d) After-school and holiday clubs
- e) Youth mentoring, youth groups, street youthwork
- f) Partnership work for families to access to specialist advice and support
- g) Activities and events to build community cohesion and active citizenship such as the Lincoln Light Parade, Celebrate a Neighbour, BBQ on the Green, Big Lunch initiatives

In early 2014, in recognition of the value of our work, we were invited by historic charity Fern Street Settlement to adopt their premises to use their premises as an additional base for our community activities.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	3	14	80

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	5 years

Summary of grant request

1. Target group:

The project recruits and delivers community-based ESOL provision at pre-entry and entry-level to 110 BME(100%) adults with acute ESOL needs and/or currently not accessing mainstream ESOL provision. The majority are Muslim women from Bangladeshi (c80%) and other (c20%) backgrounds with dependent children. They will be offered personalised support with parenting concerns and to progress into further learning, volunteering, job search.

2. Project aims: 110 adults experiencing social exclusion due to limited English language skills (including some pre-literate learners) will

- a) Improve their confidence
- b) Improve their access to further/accredited ESOL
- c) Reduce barriers to employment, other training
- d) Improve engagement with mainstream services.

3. Needs and barriers:

Our local neighbourhood ranks in the top 10% most deprived neighbourhoods in the UK. Residents in target group face a range of barriers to participation in learning, services and labour market including acute ESOL needs, poor mental health, low self-esteem and childcare.

4. Recruitment:

Our outreach strategy includes: a) Outreach through local partner services and centres: primary schools, health centres, libraries, playgroups and family fun days. b) Word of mouth: current/previous learners are most effective at recruiting other learners c) Door-to-door outreach and leafleting (in community languages where appropriate).

5. Delivery:

Learners attend an initial assessment with our qualified ESOL tutors, at which other barriers to learning such as child care are also identified to ensure learners access class/group appropriate to their needs. Timetables are designed around the needs of our target groups. Some groups are women-only to encourage participation of Muslim women. All sessions are accessible to the disabled. The project will be managed by the Project Manager and delivered by 1 ESOL teacher with 5-10 volunteers. We undertake continuous internal reviews to evaluate our performance, establish progress against targets and improve quality of our provision.

6. Why AHB?

- a) Our provision is good value for money.
- b) We enjoy high levels of trust in our community
- c) This project has been developed through consultation with service users, local residents and partners through interviews, questionnaires and discussions.
- d) We provide family friendly, culturally and religiously sensitive support.
- e) We are flexible and design timetables and groups around learners' needs
- f) Learners are able to access support with family and parenting concerns
- g) We emphasise and offer opportunities for learners to make new friends and develop their social network including outside their own language/cultural community
- i) We will offer drop-in sessions during and after the courses, where learners can visit access support around application forms and CVs.

7. Meeting CBT programme outcomes:

- a) More people with improved language skills: This project creates tailored ESOL learning opportunities for 110 individuals with extremely low levels of English.
- b) More people accessing mainstream services: 110 individuals will develop language skills

to confidently and independently access services such as GPs, Job centre etc.

8. Principles of good practice:

a) We involve service users at all stages. The project addresses users' identified needs and we continuously collect feedback, monitor and evaluate our projects b) We welcome people of all backgrounds and value diversity: our outreach strategy targets universal services such as schools, health centres and uses volunteers with knowledge of community languages to reach all sections of the community, and specifically targets under-represented groups c) we value and support volunteers: 5-10 volunteers will be recruited and will be supported with training, expenses and references d) We are taking steps to reduce our carbon footprint: we involve staff to understand and implement our environment policy; we are replacing inefficient light bulbs, recycle and switch everything off at the end of the day. We will work on Green mark from 2017/18. e) our teachers have a recognised ESOL qualification. All our staff are paid the London Living Wage as minimum.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None. We are planning to start the process for achieving PQASSO, Matrix, Investors in people, Green Audit by 2017/18. We have appointed a Development Manager to work on these and other capacity building activities.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Set-up: Project manager in place (0.4), recruit ESOL teacher(0.5), Administrator (0.1), and 5-10 volunteers and 110 learners (over 2 years) excluded from mainstream ESOL provision due to poor literacy (leading to high drop-out rate of entry level provision), low confidence to travel/enter new environments, childcare needs, health issues)

Deliver Pre Entry ESOL, 2 hrs per session x 2 times weekly x 36 weeks per year x 2 years, 2 cohorts of 12 learners, 24 learners total

Deliver ESOL Conversation Cafe (fun practical conversation sessions focused on accessing services, developing knowledge of British culture, pre-employment support, and building confidence); Roll-on roll-off, 1hr per session, weekly x 72 weeks; 80 learners engaged total (of which 50 also engaged in other elements of the project).

Deliver Fun Family English (story/song based ESOL session for parents and their 0-5s); 2 hrs per session x 12 weeks; 4 cohorts of 8 learners (plus 10 children aged 0-5); 32 learners total

Deliver ESOL for Health-1. with St Paul's Way Health Centre, building confidence to dialogue with health professionals and manage own/children's health in English; 2 hrs per week x 8 weeks; 2 cohorts of 12 learners;

Deliver Parents Cook and Eat sessions, creating social opportunities to use English and learn about healthy eating

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

110 adults (80% women) have improved English language and communication skills resulting in improved confidence to interact which in turn contributes to improved proficiency.

110 adults improved confidence to independently access public services with resulting economic, social and health benefits for these individuals and at least 250 dependant children.

110 adults enabled to access further learning, volunteering and employment opportunities: at least 80-90 move on to further ESOL or other learning, 20 to volunteering and 5 to part or full time employment.

110 adults (mainly women) show increased personal independence, motivation and self esteem, and feel more confident to pursue and achieve personal goals including work and further training.

110 adults are more socially integrated in British society: they feel more connected and more positive to their local community, have developed new relationships and friendships with those outside their own language community and feel more positive about British culture and customs.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. 1)Our current partnership with Fern Street Settlement is being formalised and will give us free/subsidised access to training room/cooking facilities. 2)we will meet with key funders such as London Community Foundation, city corporations, and other grant-makers 3) we will start a fund raising campaign, marketing what our Community ESOL project has achieved.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

85

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (100%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

Male

Female

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Subsequently Revised - see further.

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Cost: Project Manager, Tutor, Administrator, volunteers	32,535	33,185	0	65,720
ESOL for health-DIY Health facilitators	600	612	0	1,212
Room hire/rent: Flat rate	9,000	9,180	0	18,180
Child care	2,880	2,938	0	5,818
Publicity/ marketing/stationary	1,300	1,326	0	2,626
Teaching Resources/videos/books/cooking materials	400	408	0	808
Utilities, Insurance, Audit fee	1,590	1,622	0	3,212
Evaluation	0	800	0	800
TOTAL:	48,305	50,071	0	98,375

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Fern Street Settlement Contribution- Rent free 2nd year	0	9,180	0	9,180
	0	0	0	0
TOTAL:	0	9,180	0	9,180

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
N/A	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Cost	32,535	33,185	0	65,720
ESOL for health-DIY Health facilitators	600	612	0	1,212
Room hire/rent	9,000	0	0	9,000
Child care expenses- beneficiaries	2,880	2,938	0	5,818
Publicity/Marketing/Stationary	1,300	1,326	0	2,626
Teaching materials/Videos, Cooking materials	400	408	0	808
Utilities/Insurance/Audit	1,590	1,622	0	3,212
Evaluation	0	800	0	800
	0	0	0	0
TOTAL:	48,305	40,891	0	89,195

Finance details

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Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	244,726
Investment Income	5,482
Income from charitable activities	5,653
Other sources	0
Total Income:	255,861

Expenditure:	£
Charitable activities	223,854
Governance costs	0
Cost of generating funds	3,000
Other	1,204
Total Expenditure:	228,058
Net (deficit)/surplus:	27,803
Other Recognised Gains/(Losses):	7,348
Net Movement in Funds:	35,151

Asset position at year end	£
Fixed assets	5,380
Investments	114,998
Net current assets	141,350
Long-term liabilities	
*Total Assets (A):	261,728

Reserves at year end	£
Restricted funds	52,584
Endowment Funds	113,679
Unrestricted funds	95,465
*Total Reserves (B):	261,728

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	6,000	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Diocese of London	26,000	0	17,500
Tudor Trust	0	27,000	27,000
Company of Mercers	0	15,000	15,000
Fern Street Settlement	35,000	35,000	35,000
Company of Basketmakers	2,500	2,500	5,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sara Brayford**

Role within **Fern Street Settlement Project Manager**
Organisation:

REVISED REQUEST / COSTINGS

Community ESOL project		Year 1	Year 2	Year 3	Total
Cost Involving	Description				
Staff Cost:					
Project Manager and Tutor					
ESOL Teacher					
Admin/finance					
Volunteers:					
DIVY Health Facilitators:	2 dys per week (0.4 equivalent)= £34078 FT	£ 13,631	£ 13,904	£ 14,321	£ 41,856
Room hire / rent:	2.5 days per week (0.5 FT equivalent)= £30299k FT	£ 15,150	£ 15,452	£ 15,916	£ 46,518
Child care/creche:	1 day per week (0.2 FT equivalent)= £23140 FT	£ 4,628	£ 4,721	£ 4,862	£ 14,211
Publicity/Marketing/Stationary/teaching materials:	Substance allowances: £20 per week x 2 volunteers per week x 36 weeks per year	£ 1,440	£ 1,469	£ 1,513	£ 4,422
Publicity/ marketing including translation	8 sessions x £75 per session	£ 600	£ 612	£ 630	£ 1,842
Stationary/printing/photocopying	Flat rate of £250 per week x 36 weeks	£ 9,000	£ 9,180	£ 9,455	£ 27,635
Teaching Resources/DVDs/books/cooking materials	8 hours per week x £10ph x 36 weeks per year	£ 2,880	£ 2,938	£ 3,026	£ 8,843
Utilities/Insurance/Audit:	£500 per year x 2 years	£ 500	£ 510	£ 525	£ 1,535
Utilities	£200 per quarter x 8 quarters	£ 800	£ 816	£ 840	£ 2,456
Insurance	£400 per year x 2 years	£ 400	£ 408	£ 420	£ 1,228
Audit Fee	£350 per annum (apportioned)	£ 350	£ 357	£ 368	£ 1,075
Evaluation:	£490 per annum (apportioned)	£ 490	£ 500	£ 515	£ 1,505
TOTAL	Final evaluation standard rate 4 days x £200	£ 750	£ 765	£ 788	£ 2,303
	Amount requested from CBT (without 1st year room hire/Rent)	£ 50,619	£ 51,631	£ 53,380	£ 156,230
	Note: Year 2 costs are inflated by 2% inflation rate, and year 3 by 3% on year 2 costs				£ 147,230

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Islington Centre for Refugees and Migrants	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Islington	
Contact person: Ms Katie Commons	Position: Head of Fundraising and Development
Website: http://www.islingtoncentre.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1135205
When was your organisation established? 25/03/2010	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people participating in the wider community
Please describe the purpose of your funding request in one sentence. Enabling the most vulnerable asylum seekers and migrants in London to access quality English teaching and integrate into their community.
When will the funding be required? 04/09/2017
How much funding are you requesting? Year 1: £25,000 Year 2: £25,000 Year 3: £25,000 Total: £75,000

Aims of your organisation:

Our charitable objectives are: to advance education and relieve financial hardship amongst those seeking asylum and those granted refugee status by the provision of advice, training and support; to advance the education of the public in general about the issues relating to refugees and those seeking asylum; and to advance the Christian religion by living out our love for neighbour and bringing the stranger of any or no faith into our community.

Based on these objectives, we developed strategic aims: to reach all refugees and asylum seekers who need the support the Centre can provide; to help people to make positive transitions in their lives by overcoming practical barriers; to help people overcome language barriers preventing them gaining employment, accessing education and integrating into the community; to provide immediate relief from poverty, hunger, isolation and health issues; to support people to feel connected to the community and the community to be supportive to refugees and asylum seekers.

Main activities of your organisation:

We currently deliver a holistic programme of activities over 3 days a week. This includes daily ESOL classes at two levels. The classes support those with no, or little English language skills, along with more advanced learners; advice and advocacy service to resolve issues relating to access to financial support, accommodation, healthcare, etc. The service also supports clients to resolve asylum and immigration issues; crisis support, including sourcing emergency accommodation; enrichment activities to enable people to build confidence in their English language and to provide space to deal with emotional issues through arts-based activities, such as art and writing, a choir, a book group, a knitting group; wellbeing activities to enable clients to deal with physical and psychological issues, including hosting a health-check service and mindfulness sessions; providing a safe, welcoming space, which includes the provision of hot meals, sourcing and disbursing donations in kind, and a space for people to develop a sense of social connectedness and resilience.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	4	8	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	4 months

Summary of grant request

Destitute asylum seekers are the most vulnerable groups in London. Our clients experience a complex and severe problems: legal, psychological, social and practical. Having fled persecution, human rights abuses, and war, they are negotiating the complex asylum system, characterised by a 'culture of disbelief'. 85% of our asylum seeker clients have no recourse to public funds, and experience homelessness and severe poverty, in combination with isolation and physical and psychological issues. Subsidised English classes are unavailable to asylum seekers not accessing benefits, and are unaffordable at full price. Many destitute asylum seekers are not accessing mainstream services due to fears of being detained or removed and can be reached only by trusted providers, such as ICRM. Their precarious living situation means that flexibility is key to ensuring engagement. English is crucial to enable this isolated group to engage with the community, facilitating wellbeing, integration, and enabling them to form support networks.

We will offer a cohesive programme of ESOL and enrichment. We will offer 240 ESOL classes annually, taught by accredited teachers in a supportive, safe space. The course will be internally assessed. Clients will be able to access a range of enrichment activities to embed their learned language skills and facilitate integration. Our supportive space, where clients can access advice services, therapeutic activities, and hardship grants, will enable clients to fully engage with learning. A programme of voluntary opportunities and partnerships with local organisations will enable clients to engage meaningfully with the community, as well as developing their English skills. We are developing a Service User Involvement programme, and this will enable clients to shape the service to meet their specific needs, as well as building confidence.

Our project will enable 70 destitute asylum seekers to develop and use strengthened English skills. We will support them to develop confidence and autonomy in order to meaningfully integrate with the local community. We will ensure that their complex problems do not prevent them from improving their English and using it in a community setting.

ICRM is the only local organisation able to offer free ESOL. We are an accredited Centre for ESOL provision and a registered training provider. Courses are taught by qualified accredited teachers, and have high success rates. Alongside teaching, our activities ensure that English is used throughout the centre, and ensure students use English in the community as a tool to integration. We have 20 years' experience of this work, and have achieved excellent outcomes for learners. Crucially, our holistic approach ensures that a particularly vulnerable groups are able to access, and achieve in, ESOL. We have extremely high rates of retention; clients access our services due to positive feedback from within the refugee and asylum seeking communities.

Through providing quality ESOL and enrichment, and internally assessing progress, we will ensure that more people, from a particularly vulnerable and hard to reach group, have improved English language skills. Through our enrichment activities and support service, we will enable more people to participate in the wider community. We will also support clients to access mainstream services.

This project meets the Trust's principles of good practice. We involve service users in the work of the Centre, with feedback regularly gathered, and an ex-service user on the Board of Trustees. We are developing a Service User Involvement programme. Welcoming people of all backgrounds is core to our mission, and is evidenced by the diversity of our clients. We value and support volunteers, with a dedicated volunteer manager role and opportunities for development. We are taking steps to reduce our carbon footprint, having moved our administration almost completely to a paper-free system.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

n/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

360 ESOL A classes [for those with minimal English]

360 ESOL B classes [for more advanced learners]

150 enrichment activities, including arts and personal development activities

400 support service sessions

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

70 destitute asylum seekers will have improved English skills

50 destitute asylum seekers will have engaged with the local community through enrichment activities

55 destitute asylum seekers will feel confident in using their English skills within the local community

55 destitute asylum seekers will feel equipped to shape their own English learning

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This work is core to our support for asylum seekers, refugees, and migrants in the community. Throughout the life of the grant, we will proactively develop relationships with other funders, including developing our individual supporters' base, and relations with the council.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 70
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? 16-24 25-44 45-64 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 1-10%

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2016
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Income received from:	£
Voluntary income	94,599
Activities for generating funds	6,241
Investment income	0
Income from charitable activities	0
Other sources	21
Total Income:	100,863

Expenditure:	£
Charitable activities	142,663
Governance costs	0
Cost of generating funds	11,450
Other	0
Total Expenditure:	154,114
Net (deficit)/surplus:	-53,250
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-53,250

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	34,629
Long-term liabilities	0
*Total Assets (A):	34,629

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	34,629
*Total Reserves (B):	34,629

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Since our last accounts, we have further developed our fundraising and development capacity. While we primarily relied on grant funding for ESOL, we have developed a portfolio of trust and grant funders, and individual funders, and have hired an experienced fundraiser to further develop this work, in tandem with service development.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Richard Cloudesley	0	14,888	9,041
Kidron Hall Cross Street Charitable Trust	10,000	0	0
Lillian Nash	10,000	0	0
Sharegift	0	35,000	5,000
ROAN Charitable Trust	0	5,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Katie Commons**

Role within **Head of Fundraising and Development**
Organisation:

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Centre Director Salary and Oncosts	9,334	9,334	9,334	28,002
ESOL A Teacher Salary and Oncosts	12,600	12,600	12,600	37,800
ESOL B Teacher Salary and Oncosts	11,000	11,000	11,000	33,000
Support Service Coordinator Salary and Oncosts	5,500	5,500	5,500	16,500
Head of Fundraising and Development Salary and Oncosts	2,500	2,500	2,500	7,500
Enrichment Activities Session Costs (Arts, Choir, etc)	3,000	3,000	3,000	9,000
Centre Running Costs (rent, stationery, etc)	5,740	5,740	5,740	17,220
Client Travel Expenses	10,000	10,000	10,000	30,000
Volunteer Costs	3,500	3,500	3,500	10,500
TOTAL:	63,174	63,174	63,174	189,522

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Islington VCS	15,000	15,000	15,000	45,000
Comic Relief Core Strength	20,000	10,000	0	30,000
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Centre Director salary and oncosts	3,000	3,000	3,000	9,000
ESOL A Teacher salary and oncosts	3,000	3,000	3,000	9,000
ESOL B Teacher salary and oncosts	3,000	3,000	3,000	9,000
Support Service Coordinator salary and oncosts	2,000	2,000	2,000	6,000
Head of Fundraising and Development salary and oncosts	1,000	1,000	1,000	3,000
Enrichment activities (arts, choir, employability, etc)	3,000	3,000	3,000	9,000
Running costs (rent, office costs, classroom	5,000	5,000	5,000	15,000

equipment, etc)				
Client travel, to enable clients to attend classes	4,000	4,000	4,000	12,000
Volunteer Expenses	1,000	1,000	1,000	3,000
TOTAL:	25,000	25,000	25,000	75,000

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Rushey Green Timebank (RGTB)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lewisham	
Contact person: Ms Maria Devereaux	Position: Project Co-ordinator
Website: http://www.rgtb.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1101616
When was your organisation established? 18/02/2003	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More people reporting improved wellbeing through greater use of open spaces and through growing and greening initiatives More young people understanding the benefit of growing local food and its nutritional value
Please describe the purpose of your funding request in one sentence. To develop our Wild Cat Wilderness community green space.
When will the funding be required? 01/08/2017
How much funding are you requesting? Year 1: £40,444 Year 2: £34,851 Year 3: £36,368 Total: £111,663

Aims of your organisation:

The Rushey Green Time Bank improves the wellbeing of individuals by enabling the local community to provide care and services for each other through a variety of activities that involve using people's skills and talents. As people start to help and get to know their neighbours, they rebuild a sense of trust and start to feel that they are part of the neighbourhood. They re-build community wealth and health. Our aim is to help build a cohesive community where neighbours get to know and can rely on each other for help and support, and where people of different ages, cultures, backgrounds and abilities interact.

Main activities of your organisation:

On principles of coproduction and an asset-based approach our beneficiaries get involved with each other and the wider community by sharing their time and skills and by volunteering in the various projects or communities we initiate or are part of. They can be local people whose lives are often extremely difficult, and who experience social and economic challenges. Many also experience poor mental and physical health, and the activities we facilitate provide the means for them to meet other people, get busy, feel connected and valued. Apart from the Wild Cat Wilderness, we have several small group activities where people learn or trade skills, including the Lewisham Foodcycle where volunteers source waste food and provide a healthy meal once a week to isolated residents. We run Bring and Fix public fairs where people use their knowledge to repair items for others, and we host the Lewisham Local Community Contributor Card, a scheme to incentivise volunteering.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	2	5	600

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Ongoing and free

Summary of grant request

The Wild Cat Wilderness is a natural wilderness in Catford where the local community can explore nature and wildlife, play or relax in its peacefulness, learn new outdoor skills, share and enjoy the space with other local people of all ages, cultures, faiths and abilities. Since September 2014 volunteers, with the help of a part time project co-ordinator and local steering group, have transformed a neglected, overgrown, rubbish strewn space into a thriving community green space.

We wish to continue to engaging the local community in nature based activities to help promote physical and mental wellbeing, community cohesion, social inclusion, volunteering and learning new skills. To date we have successfully targeted high areas of social deprivation in Catford and wish to encourage more people in the wider community to volunteer and take part. Statistically, Lewisham remains amongst the most deprived local authority areas in England. In the overall Index of Multiple Deprivation, Lewisham's average score was 28.59, which puts Lewisham as the 48th most deprived of all 326 Local Authorities. The project will help address the poor health and wellbeing that exists in the local areas of Rushey Green and Catford, and the extreme social deprivation that characterises the lives of those in the nearby Bellingham. The Wild Cat Wilderness is a unique space in the local area, a safe (but wild) oasis which allows the local community to enjoy and work with nature, harvest and grow fresh local food, a piece of the countryside in the heart of Catford. Its a space the community have shaped, a place for children to safely run around, get dirty and learn, a meeting point for families, for neighbours, to make friends and feel part of a community. At the heart of this urban green space is the campfire, a focal point for chatting, story telling, sharing and cooking, a focus for everyone involved to come together. The Rushey Green Time Bank is ideally placed to do this as a key local volunteer organisation empowering people to use existing skills for the benefit of others.

We would continue to make the site more attractive, (rubbish clearance), safer (better access and paths) and carry out conservation work enhancing the biodiversity. We have the potential to double the space by clearing further spaces, creating paths and releasing trees from the overgrown brambles. We would provide free outdoor events and nature based activities for all ages including nature conservation, bushcraft skills, recycling materials, organic food growing, preserving and healthy cooking. This would include regular volunteer sessions, forest schools for the local preschool and primary schools, family school holiday activities, adult workshops and sessions with the youth offending service. We would like to develop the community food growing space with raised beds and a polytunnel so that it can be used for educational purposes for the forest schools and younger people. This along with our new bee hive, would allow these groups to learn about organic food growing and its benefits. We would also like to run more cooking and preserving workshops using locally grown produce to further enhance the understanding of healthy, nutritious food for families. The funding would cover the cost of a part time project co-ordinator and part time assistant to work with the community, organise the volunteers, plus help run regular activities and events with the support of working party groups of local people. The funding would also pay for a polytunnel, soil and compost for the raised beds, a new 'kitchen' shelter, new and replacement equipment, educational resources, materials for workshops and publicity.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

TimeBankingUK QM

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

120 (40 per year) volunteer sessions to engage the local community in nature conservation and organic food growing.

180 forest school sessions during term time (3 per week) and 33 (weekly) family activities during spring, summer and autumn school holidays to encourage young people to learn about nature, organic food growing and beekeeping.

Develop an educational community garden with local volunteers as a resource to learn about organic food growing, medicinal herbs and their benefits.

18 workshops (6 per year) on cooking and preserving to promote the understanding of healthy and nutritious local food.

15 events/festivals/open days (5 per year) in a safe green space so that local people come together as a community to share stories, ideas, skills and food together.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

An improvement of the physical and mental health of the local community who are involved with The Wild Cat Wilderness

Local young people understand the value of and benefits of nature and local organic food

Local residents have learnt something new/new skills.

Local residents feel more socially included.

A bigger, safe green space with enhanced biodiversity for all the local community to enjoy

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes we plan to train and equip volunteers with the skills to carry on activities whilst looking for further funding to develop specific projects to support other local community needs such as children on the autistic spectrum

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

583

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lewisham (100%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

Male

Female

Transgender or other gender identity

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project staff	26,084	26,397	26,714	79,195
Marketing and publicity	1,250	1,250	1,250	3,750
Raised beds, soil, compost, seeds and polytunnel	3,708	260	260	4,228
New and replacement equipment	100	100	100	300
Educational and workshop materials	200	200	200	600
Training/workshop leaders	300	300	300	900
Kitchen shelter	3,800	700	700	5,200
Measurement and evaluation	800	800	2,000	3,600
Rent, stationary, training, overheads	5,444	5,444	5,444	16,332

TOTAL:	41,086	34,851	36,368	112,305
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Co-op community fund - raised beds	642	0	0	642
	0	0	0	0

TOTAL:	642	0	0	642
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project staff	26,084	26,397	26,714	79,195
Marketing and publicity	1,250	1,250	1,250	3,750
Raised beds, soil, compost, seeds and polytunnel	3,066	260	260	3,586
New and replacement equipment	100	100	100	300
Educational and workshop materials	200	200	200	600
Training/workshop leaders	300	300	300	900
Kitchen shelter and materials	3,200	700	700	4,600
Measurement and evaluation	800	800	2,000	3,600
Rent, stationary, training, overheads	5,444	5,444	5,444	16,332

TOTAL:	40,444	34,851	36,368	111,663
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	140,199
Activities for generating funds	0
Investment income	70
Income from charitable activities	0
Other sources	2,821
Total Income:	143,090

Expenditure:	£
Charitable activities	132,518
Governance costs	1,758
Cost of generating funds	0
Other	0
Total Expenditure:	134,276
Net (deficit)/surplus:	8,814
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	8,814

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	67,217
Long-term liabilities	0
*Total Assets (A):	67,217

Reserves at year end	£
Restricted funds	47,857
Endowment Funds	0
Unrestricted funds	19,360
*Total Reserves (B):	67,217

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	110,336	100,628	80,789
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
London Catalyst	10,000	0	0
People's health trust	0	10,950	20,075
Community Development Foundation	0	9,796	0
People's Postcode Trust	0	0	9,862
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Philippe Granger**

Role within **CEO**
Organisation:

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Staff	26084	26397	26714	79195
Market and publicity	1250	1250	1250	3750
Raised beds, soil, compost, seeds & polytunnel	3708	260	260	4228
New & replacement equipment	100	100	100	300
Workshop and /education materials	200	200	200	600
Training/ workshop leaders	300	300	300	900
Kitchen/ shelter & skips	3800	700	700	5200
Measurement and evaluation	800	800	2000	3600
Share of overheads, stationary, rent, training	5444	5444	5444	16332
TOTAL:	41686	35451	36968	114105

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Co-op	642			642
TOTAL:	642			642

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None				
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Staff	26084	26397	26714	79195
Market and publicity	1250	1250	1250	3750
Raised beds, soil, compost, seeds & polytunnel	3158	260	260	3678
New & replacement equipment	100	100	100	300
Workshop and /education materials	200	200	200	600
Training/ workshop leaders	300	300	300	900
Kitchen/ shelter & skips	3800	700	700	5200
Measurement and evaluation	800	800	2000	3600
Share of overheads, stationary, rent, training	5444	5444	5444	16332
TOTAL:	41044	35451	36968	113463

The City Bridge Trust
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About your organisation

Name of your organisation: Disability Sports Coach	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Mr. Peter Ackred	Position: Managing Director
Website: http://www.disabilitysportscoach.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1150294
When was your organisation established? 27/12/2012	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people reporting increased well-being as a result of taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. Community Sports Clubs providing regular Inclusive sports activities for disabled people which have a positive impact on their physical and mental well being.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £46,108 Year 2: £46,576 Year 3: £47,059
Total: £139,744

Aims of your organisation:

Disability Sports Coach create sport and physical activity opportunities that have a positive impact on disabled people's lives.

We do this by delivering our own programmes, working in partnership with other organisations and working strategically to influence and shape how sport is delivered for disabled people.

By 2020 we aim to have:

- 22 DSC Community Clubs running across London
- 3000 disabled people attending our programmes
- Have established our LIVE programme as a model of good practice for leisure operators

Main activities of your organisation:

All our work is designed to support more disabled people to take part in sport and physical activity. We work with a wide range of partners to ensure we have the biggest impact possible as well as delivering our own programmes and training workshops.

What we deliver:

- Through our team of coaches we deliver a wide range of sport programmes in London for schools, colleges and community organisations.
- DSC Community Club programme in 11 London Boroughs which runs all year round.
- Development of new programmes looking at innovative ways to support more disabled people to be physically active.
- Delivery of our training courses to enable more coaches, teachers, leaders and volunteers to deliver inclusive sports sessions

We also work strategically with partners such as UK Active, London Sport, Greenwich Leisure Limited and the Child Protection In Sport Unit to provide expertise in the provision of sport and physical activity for disabled people.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
6	0	4	25

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	on going

Summary of grant request

There is a need for our project because our Community Clubs support disabled people to be more active on a regular basis. Less than half the number of disabled people take part in sport (17.9%) compare to non-disabled people (39.9%) (Active People Survey June 2016) which puts them at a greater risk of these types of illness and our clubs support disabled people to reduce the likeliness of this through being physically active (www.nhs.uk/Livewell/fitness/Pages/whybeactive). Our club participants have told us that they feel fitter and healthier (16%), have improved their social skills (21%) and have higher self-esteem and less anxiety (14%) from attending the clubs (Community Club survey 2016).

We currently run five community sports clubs for disabled people age 11+ in London and want to extend the delivery of these once our current funding finishes. The clubs will run once a week for 36 weeks a year (during school term time) for 1.5 -2 hours depending on the club. The clubs are led by 2 qualified sports coaches and 2 volunteers and offer a wide range of sports such as football, cricket and tennis and Paralympic sports such as goalball, boccea and sitting volleyball. All our coaches are qualified and experienced in coaching disabled people.

A part time Club Officer will manage the clubs to look after the day to day running including

- the management of our coaches and volunteer programme
- outreach and promotional work including taster sessions and updating our website and social media
- Maintaining and create new partnerships with local and London wide organisations who can provide further sports opportunities

We work in partnership with the Local Authorities and Greenwich Leisure Limited the leisure provider who provide the facility hire in-kind. There is a small fee for participants to attend each week which is taken by the facility to contribute to the cost of the facility hire.

During this project we aim to achieve:

- 100 new disabled people coming to our clubs
- 10 volunteers recruited and trained to support the clubs
- Disabled people reporting improved social, mental and physical health benefits

We believe we are the right organisation to deliver this because:

- We have successfully delivered this programme for over 2 years supporting over 300 disabled people to take part in our wider club programme, recruited and supported our volunteers as well as created links with a wide number of local organisations who are now able to refer disabled people to our clubs
- Our organisation have been supporting disabled people to take part in sport and physical activity for the last 10 years and has the knowledge and expertise to successfully deliver these clubs.

Our project will meet the Trust's outcomes by supporting disabled people to take part in sport through our Community Clubs and demonstrating increased physical and mental well-being through the wider benefits of taking part in sport and physical activity.

Our project meets the Trust's 'Good Practice' principals by:

- Consulting with our club participants to help determine what sports are offered and supporting disabled participants to become volunteers and peer role models.
- Providing a volunteer programme including annual welcome meeting, volunteer pack, and access to training workshops, volunteer t-shirt and on-going support.
- We are taking steps to reduce our carbon foot print by being a predominately 'paperless' office

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None currently

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

DSC Community Clubs run for 36 weeks a year for 3 years in 5 London Boroughs (Islington, Hackney, Tower Hamlets, Lambeth and Hillingdon) supporting disabled people to be more physically active. 100 new disabled people attend the clubs and there are 4320 visits over 3 years.

10 volunteers are recruited, trained and supported to work with individuals to take part in club activities. A minimum of 2 volunteers support each club.

Outreach and promotion opportunities of the clubs e.g. taster sessions, parent and carer support groups to reach a wider range of disabled people with 750 disabled people reached over 3 years.

Partnerships are created and maintained with 15 sports organisations such as local sports clubs, organisations and National Governing Bodies of Sport who can support with provision of training of coaches, exit routes for participants who want to specialise in certain sports. 30 opportunities are promoted to club participants.

1 annual Club Festival day is delivered each year (3 in total) with 300 participants attending over the three years.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Club participants report better physical and mental wellbeing

Club participants gain more independence and confidence when attending the clubs which has a positive impact in other areas of their lives.

Club participants with complex needs receive additional support from volunteers to enable them to take part in the club which otherwise they would not be able to do.

Organisations who support or work with disabled people are aware of the clubs and can promote them to the people they work with.

Club participants/parents/carers are aware of other opportunities to take part in sports sessions in their area

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We work in partnership with the 5 Local Authorities and Greenwich Leisure Limited (GLL) who host the 5 clubs we would like funded. The 5 LAs and GLL are committed to supporting this provision and we are working together to identify ways to do this in the long term. We are also looking at sponsorship and crowd funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

183

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hackney (20%)

Hillingdon (20%)

Lambeth (20%)

Tower Hamlets (20%)

Islington (20%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Club Development Officer (part time)	13,728	14,196	14,679	42,604
Coach 1	11,340	11,340	11,340	34,020
Coach 2	11,340	11,340	11,340	34,020
Marketing and promotion	1,000	1,000	1,000	3,000
Club Festival	1,000	1,000	1,000	3,000
Management fee	7,700	7,700	7,700	23,100
Facility Hire	9,752	9,752	9,752	29,260
	0	0	0	0
	0	0	0	0
TOTAL:	55,860	56,328	56,811	169,004

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
In-kind cost of facility hire for 5 leisure centres	9,752	9,752	9,752	29,260
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	9,752	9,752	9,752	29,260

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Club Development Officer (part time)	13,728	14,196	14,679	42,604
Coach 1	11,340	11,340	11,340	34,020
Coach 2	11,340	11,340	11,340	34,020
Marketing and Promotion	1,000	1,000	1,000	3,000
Club Festival	1,000	1,000	1,000	3,000
Management fee	7,700	7,700	7,700	23,100
	0	0	0	0
TOTAL:	46,108	46,576	47,059	139,744

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: April	Year: 2015
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Income received from:	£
Voluntary income	0
Activities for generating funds	179,720
Investment income	0
Income from charitable activities	50,191
Other sources	0
Total Income:	229,911

Expenditure:	£
Charitable activities	162,716
Governance costs	46,067
Cost of generating funds	0
Other	0
Total Expenditure:	208,783
Net (deficit)/surplus:	21,128
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	2,493
Investments	0
Net current assets	13,080
Long-term liabilities	0
*Total Assets (A):	15,573

Reserves at year end	£
Restricted funds	-4,089
Endowment Funds	0
Unrestricted funds	19,662
*Total Reserves (B):	15,573

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by **your** organisation from the following statutory sources during the last **THREE** years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	28,316	3,150	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	136,436	180,809
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last **THREE** years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Sport England	0	136,436	180,809
WNST	8,150	6,111	2,039
London Sport Ltd/ Sportivate/ Proactive	68,934	39,043	4,558
Jack Petchy	0	0	5,400
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Peter Ackred**

Role within **CEO**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Park Theatre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Islington	
Contact person: Ms Dorcas Morgan	Position: Development Director
Website: http://parktheatre.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1137223
When was your organisation established? 30/11/2009	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people actively taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. The delivery of a three-year access performance/participation programme with training included to create in house specialists and integrate access throughout the organisation.
When will the funding be required? 29/02/2016
How much funding are you requesting? Year 1: £34,332 Year 2: £25,856 Year 3: £21,886
Total: £82,074

Aims of your organisation:

Park Theatre is a theatre for London today. Our vision is to become a nationally and internationally recognised powerhouse of theatre.

Our mission is to be a welcoming and vibrant destination for all. We choose plays based on how they make us feel: presenting classics through to new writing, musicals to experimental theatre all united by strong narrative drive and emotional content. Our creative learning activities will nurture new audiences and develop the next generation of theatre practitioners.

Since opening in May 2013 Park Theatre has established a reputation for presenting plays of excellent quality and variety. Built with the aspiration to become a neighbourhood theatre with a global ambition this continues to inform and direct Park Theatre in our fourth year.

We present an exciting programme of work in both our auditoria and are committed to making ourselves a diverse and accessible venue for everyone to enjoy We've welcomed over 400,000 visitors since opening in May 2013.

Main activities of your organisation:

Both performance spaces offer a varied artistic programme throughout the year. Emerging artists are being developed and nurtured in Park 90 and relationships with more experienced companies will continue to be forged in Park 200.

In our fourth year we are continuing to:

Present a year-round programme of great plays at affordable prices.

Focus on growing our audience base, forging national and international partnerships and continuing to attract the best talent in the industry.

Use our purpose-built theatre and in-house skills to begin creating a range of opportunities to help build pathways into work including arts apprenticeships, creative internships and work experience placements.

New Initiatives for 2017:

To build on our pilot programme to deliver a year-round access programme, presenting performances for audiences who are deaf, visually impaired, on the autistic spectrum, affected by dementia or who require additional support to enjoy Park Theatre.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
10	2	8	62

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	21 years

Summary of grant request

Since opening in May 2013, Park Theatre has established a reputation for presenting plays of excellent quality and variety. Built with the aspiration to become a neighbourhood theatre with a global ambition this continues to inform and direct Park Theatre as it goes into its fourth year.

It encompasses many ideas:

- To be a welcoming and inclusive venue for everyone
- To develop and strengthen connections within our diverse community
- A desire to see the world reflected on our stages and in our audiences, participants and staff

Key to this ambition is the delivery of accessible performances, offering audiences who are deaf, visually impaired, on the autistic spectrum or those who have conditions that mean a regular audience environment can cause anxiety, the opportunity to enjoy a production at Park Theatre. We are also delighted to be able to offer new parents with young babies opportunities to attend performances with babes in arms.

As a small organisation, we have limited resources but our size offers us an exciting opportunity to integrate diversity and access throughout the organisation, working with our diversity and access committee (made up of a broad cross-section of members including BAME and disabled), and including staff, trustees and volunteers in our ambition to implement as varied and broad-ranging a programme of engagement as possible. By creating an immersive understanding of the importance of access and inclusivity throughout our staff, trustee and volunteer structure, we aim to create an appreciation and enthusiasm that will ultimately enable us to deliver the best theatre going experience we can for those affected by disability.

This application to the City Bridge Trust is to support the management and implementation of our burgeoning programme of access performances that will enable us to continue to deliver one of our key goals, to be a welcoming and inclusive venue for all, and to meet the demands of our growing audiences. We pride ourselves on being a listening and responsive venue so when two patrons with a cochlear implants enquired about captioned performances, our short term solution was to offer them a script in advance in order to familiarise themselves with the play and then to secure funding to deliver our first captioned performance this September.

We launched our access programme fully in January this year, with a season including an access performance for every production. Our three-year plan works strategically to develop different access users and create a programme that offers them regular opportunities to access our work and build a deep engagement with our venue.

Incorporated into our proposal is a proportion of funding towards a lasting legacy of provision for access users which includes the installation of vital Evac chairs needed to aid wheelchair users in the event of an emergency and a more accessible website to make it more dynamic and user-friendly, particularly for deaf, hard of hearing and visually impaired users. Planned website improvements include audio described and captioned video inserts and information, pop outs and the use of alt tags.

Finally, we want to initiate a programme of training to professionally develop a number of staff, facilitators and volunteers (disabled and non-disabled) whom we have identified as being particularly interested in and committed to Park Theatre and our access programme. This will enable us to professionally develop existing contacts and create our own pool of expert access performance providers who are familiar with our venue, our brand and our audiences. In this way, we hope to bring at least 50% of our access performance delivery in the house by year three.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None currently

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Delivery of a range of access performances, including relaxed, captioned, audio-described, dementia friendly and parents and babies. Building from 23 performances in year one (for 680 users), 29 in year two (900 users) for and 35 in year three (for 1200 users).

Employment of a part time Access Manager to schedule, manage and implement performances, liaise with outside producers and Park Theatre staff, help market access performances, develop audiences and co-ordinate the access training programme. They will also collect feedback and evaluation throughout the duration of the programme.

Training for Park Theatre staff and volunteers to support access audiences and participants, including deaf and visual impairment awareness, safeguarding, and dementia friendly training throughout the three year programme. With specialist training in captioning and audio description to build a pool of in-house specialists to reduce long-term costs.

The implementation of four evac chairs in year one with initial training for all staff and refresher/new staff training in years two and three.

Accessibility improvements to the Park Theatre website to make it more user friendly for Deaf or hearing impaired users or those with visual impairments. With the aim of delivering a fully accessible site in year two to promote engagement with all areas of our work, including volunteering and creative learning.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

To enable us to engage with a full range of audiences and participants, regardless of disability (visible or invisible), to meet public demand and fulfil our commitment to be a welcoming and inclusive venue for everyone. Helping us reach a potential total of 2790 access users over the three years.

To promote the importance of accessible theatre to other theatre makers, including the outside producers we work with, to support them by funding access performances at Park Theatre and to encourage them to think about creating their own accessible work elsewhere as well as at Park Theatre.

To offer a supportive, welcoming and comfortable environment for a wide range of access users by training staff to understand their needs and ensuring that our building is fully accessible at every level and our evacuation processes are fully compliant.

To develop skills within our organisation to support the best, most efficient and cost effective delivery of access performances with in-depth specialist training in captioning and audio description. Building a pool of access performance providers familiar with our building and who can develop sustained relationships with our audiences and participants.

To create an accessible website to support Deaf and hard of hearing patrons and those with visual impairments to aid their engagement with Park Theatre and encourage more access users to enjoy our accessible programme.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Using the investment of specialist training to train up a pool of access performance/participation practitioners, we will reduce the costs of delivery. In addition, improvements to the website, the scheduling of additional performances and the development of marketing networks to build access audiences during the funding period will enable us to part fund through increasing box office income.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

900

In which Greater London borough(s) or areas of London will your beneficiaries live?

Islington (40%)

Haringey (20%)

Hackney (20%)

London-wide (20%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

61-70%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Access performances delivery	15,125	10,920	12,150	38,195
Part-time Access Manager	5,400	5,400	5,400	16,200
£10 access tickets subsidy	5,400	6,400	7,200	19,000
Access training	4,200	5,700	1,200	11,100
Installation of evac chairs and training	8,407	936	936	10,279
Accessible website adaptations	2,000	3,000	2,000	7,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	40,532	32,356	28,886	101,774
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Islington Council	1,000	0	0	1,000
Annual donation allocated towards access	3,000	3,000	3,000	9,000
	0	0	0	0
	0	0	0	0

TOTAL:	4,000	3,000	3,000	10,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Islington Council	2,200	3,500	4,000	9,700
	0	0	0	0

TOTAL:	2,200	3,500	4,000	9,700
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Access performances delivery	15,125	10,920	12,150	38,195
Part-time Access Manager	600	600	600	7,200
£10 access ticket subsidy	2,200	2,900	3,200	8,300
Access training	4,200	5,700	1,200	11,100
Installation of evac chairs and training	8,407	936	936	10,279
Accessible Website Adaptations	2,000	3,000	2,000	7,000
	0	0	0	0

TOTAL:	34,332	25,856	21,886	82,074
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	292,939
Activities for generating funds	465,463
Investment income	373
Income from charitable activities	595,548
Other sources	0
Total Income:	1,354,323

Expenditure:	£
Charitable activities	979,996
Governance costs	0
Cost of generating funds	449,027
Other	0
Total Expenditure:	1,429,023
Net (deficit)/surplus:	-74,700
Other Recognised Gains/(Losses):	2,050,887
Net Movement in Funds:	1,976,187

Asset position at year end	£
Fixed assets	1,834,532
Investments	0
Net current assets	141,655
Long-term liabilities	0
*Total Assets (A):	1,976,187

Reserves at year end	£
Restricted funds	21,585
Endowment Funds	0
Unrestricted funds	194,602
*Total Reserves (B):	1,976,187

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The Executive Director and Joint Chief Executive resigned after the year end to take a up a new position. The Board took this opportunity to change the senior management structure, making the Artistic Director sole Chief Executive. A new Executive Director was appointed and has been in post since October.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	2,000	0
London Local Authorities	0	0	0
London Councils	4,000	5,000	11,000
Health Authorities	0	0	0
Central Government departments	0	15,000	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Garfield Weston Foundation	50,000	0	0
Morris Trust	25,000	0	0
Garfield Weston Foundation	0	30,000	0
Arts Council England	0	0	15,000
Grayken Foundation	0	0	5,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Dorcas Morgan**

Role within **Development Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Stay Safe East	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Waltham Forest	
Contact person: Ms Ruth Bashall	Position: Director
Website: http://staysafe-east.org.uk	
Legal status of organisation: Registered Charitable Incorporated	Charity, Charitable Incorporated Company or company number: 1153615
When was your organisation established? 02/09/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer
Which of the programme outcome(s) does your application aim to achieve? BME, LGBT and disabled survivors of domestic violence accessing appropriate services which understand and meet their needs Victims of hate crime being more aware of their rights and empowered to reduce feelings of fear
Please describe the purpose of your funding request in one sentence. To provide the best quality and empowering support and assistance for disabled and deaf people affected by domestic abuse and hate crime
When will the funding be required? 01/04/2017
How much funding are you requesting? Year 1: £35,520 Year 2: £33,828 Year 3: £34,348 Total: £103,690

Aims of your organisation:

Charitable Objects:

(1) TO RELIEVE THE DISTRESS AND SUFFERING CAUSED TO DEAF AND DISABLED PEOPLE BY HATE CRIME, HARASSMENT, DOMESTIC OR SEXUAL VIOLENCE OR OTHER FORMS OF ABUSE

(2) TO PROMOTE THE HUMAN RIGHTS OF DEAF AND DISABLED PEOPLE IN ACCORDANCE WITH THE UNITED NATIONS CONVENTION ON THE RIGHTS OF PERSONS WITH DISABILITIES

(3) SUCH PURPOSES AS ARE EXCLUSIVELY CHARITABLE IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DECIDE

Main activities of your organisation:

STAY SAFE EAST WORKS WITH DISABLED OR DEAF VICTIMS OR SURVIVORS OF HATE CRIME, BULLYING, DOMESTIC AND SEXUAL VIOLENCE AND INSTITUTIONAL ABUSE. WE PROVIDE A THIRD PARTY REPORTING SITE AND ADVOCACY AND PEER SUPPORT TO CLIENTS IN EAST LONDON. WE WORK FOR CHANGE ACROSS LONDON AND NATIONALLY TO ENSURE THAT DISABLED PEOPLE GET EQUAL ACCESS TO SERVICES AND TO JUSTICE. WE PROVIDE TRAINING AND CONSULTANCY.

Our clients have often faced a lifetime of abuse and disadvantage; from bullying at school, social isolation in their community, harassment at work, domestic abuse, institutional abuse, financial exclusion, poverty and as victims of crime. At Stay Safe East we take a holistic approach, recognising that the presenting issue may only be a small part of a range of issues. We seek to involve service users in all aspects of our work; on our Board of Trustees, user groups, focus groups and advisory panels and as volunteers providing peer support in group or 1-1 settings.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	2	4	8

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	No agreement in place

Summary of grant request

This project will expand and improve the support services offered by Stay Safe East.

Stay Safe East is a small, dynamic charity based in East London providing a unique support service for deaf and disabled people facing hate crime or domestic violence in the London Boroughs of Newham and Waltham Forest. (Unique in that we are not aware of any other organisation, nationally, that offers peer led, long term and empowering support for deaf and disabled people affected by domestic and sexual violence, hate crime or harassment).

The organisation was established in September 2013, having formerly been a pilot project of the Disability Action Waltham Forest. Since incorporation the organisation has supported an average of 80 new domestic violence cases per annum.

We undertake long term support relationships with victims and provide support through a range of statutory processes, including police, courts, adult and children's services, and ongoing support to build resilience, confidence and self-esteem. At Stay Safe East we take a holistic approach with each client, recognising that the presenting issue may only be a small part of a range of issues, we allocate a case worker who will always be the clients main contact but will bring in other specialists from within the team, or externally, as required. The service is modelled on successful holistic LGBT services based on evidence that a presenting 'issue' may only be part of the support needs of an individual.

Our project has two key elements:

1) Appointment of a casework lead - a role that can lead the advocacy team, providing support and supervision to the staff and volunteer team ensuring that cases are effectively and efficiently managed from the initial referral or self referral through the completion and ongoing support as required. This role is currently part of the Directors remit but the caseload is growing and the Director role needs to focus more on external consultancy, campaigning, training and developing sustainable income streams that will support the organisation in the longer term and reduce grant dependency. The casework lead will also provide advice and support to clients affected by domestic abuse and domestic violence. Our service currently offers support to up to 80 clients per annum including complex support needs around child protection issues, rehousing and court advocacy. Through the appointment of a casework lead coupled with more efficient case work management we will increase our capacity by 30% to 105 cases per annum.

2) Casework Management System - a crucial part of our service development is the design and implementation of a casework management system which is accessible for our staff team to record and report on case work from registration through to completion and /or ongoing support. We understand that funders / stakeholders and partners need our service to provide accurate records of interventions and impact to demonstrate the need and outcomes of our work, show value for money and ensure we are an effective and appropriate intervention. As our service delivery team are also disabled persons we have been unable to find an IT system that is user friendly and records all the relevant information. We need to invest in the design of a suitable system or make adjustments to an existing framework.

These two elements of our project will increase the capacity of our service to work with more clients, improve our internal processes and efficiency and therefore help to make us a stronger and more sustainable organisation so that we can continue to support clients for as long as we are needed.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

none at present - we are currently considering the most appropriate QA system

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Increased level of Domestic Violence casework support - In the boroughs of Waltham Forest and Newham. We will promote additional service capacity through voluntary and statutory sector networks. The casework lead will be able to work with 25 additional cases per annum across each year of the project.

We will further improve the quality of Domestic Violence case work support through the design and implementation of a case work management system in year one of the project for use across all project years to record all cases held in SSE (105 Cases per annum anticipated).

Through the casework lead role we will increase the number of active volunteers, recruited, trained and supported through the organisation to provide direct support and administrative support to the delivery team, increasing our organisational capacity to offer social support and group activities in addition to direct casework.

As a result of the increased capacity through the casework lead and additional volunteers we will be able to increase levels of awareness raising, training and support to other organisations - two additional activities per month across the project lifetime is anticipated.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

An additional 25 people/families (per annum) of deaf and disabled persons affected by domestic violence will be better supported to improve their quality of life, address the issues faced and have improved confidence/self esteem. This includes increased capacity to support additional cases in the Newham borough.

All SSE cases will be better monitored and evaluated to contribute to learning, training and awareness raising regarding the issues faced by deaf and disabled persons affected by domestic violence or hate crime - total of 105 cases per annum.

More deaf and disabled people will be able to actively volunteer within the organisation (most of our volunteers are deaf and disabled people) who can gain skills, knowledge and confidence to help others whilst also developing their own resilience and life skills, e.g. knowledge of social model of disability.

Wider communities will be better able to support (and recognise) the issues faced by disabled persons affected by domestic abuse or domestic violence through training, information and awareness being raised by the organisation.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Developing our range of income streams including trusts, commissioned/contracted support services and earned income through training and consultancy. A key part of this project is the development and implementation of a casework management system to better monitor our impact, better evidence need and be an asset which we can market to others.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

25

In which Greater London borough(s) or areas of London will your beneficiaries live?

Waltham Forest (65%)

Newham (25%)

London-wide (10%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
CaseWork Lead	23,175	23,638	24,111	70,924
Casework Management System	4,000	2,000	2,000	8,000
Client travel costs	1,200	1,200	1,200	3,600
Worker access and travel costs	1,000	1,000	1,000	3,000
Office Costs (£3000 per annum per person)	3,000	3,000	3,000	9,000
Core costs (management, payroll, finance) @ 10%	3,144	2,988	3,034	9,166
	0	0	0	0

TOTAL:	35,519	33,827	34,345	103,691
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
no other income secured for this project	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
CaseWork Co-ordinator	23,175	23,638	24,111	70,924
Casework Management System	4,000	2,000	2,000	8,000
Client travel costs	1,200	1,200	1,200	3,600
Worker travel and access costs	1,000	1,000	1,000	3,000
Office Costs (£3000 per annum per person)	3,000	3,000	3,000	9,000
Core management costs Incl finance, management, stationery etc.	3,144	2,988	3,034	9,166
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	35,519	33,827	34,345	103,691
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	
Activities for generating funds	8,440
Investment income	0
Income from charitable activities	73,589
Other sources	0
Total Income:	82,029

Expenditure:	£
Charitable activities	81,004
Governance costs	500
Cost of generating funds	0
Other	0
Total Expenditure:	81,504
Net (deficit)/surplus:	525
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	3,522
Long-term liabilities	0
*Total Assets (A):	3,522

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	3,522
*Total Reserves (B):	3,522

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	20,000
London Local Authorities	0	0	36,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Lloyds Foundation	0	0	17,066
Almshouses	0	11,140	0
Lottery	0	0	4,285
Trust for London	31,750	31,000	24,000
Santander	0	4,200	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Ruth Bashall**

Role within **Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Arts 4 Dementia	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Camden	
Contact person: Mr Nigel Franklin	Position: Chief Executive
Website: http://www.arts4dementia.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1140842
When was your organisation established? 31/01/2011	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life Older Londoners aged 75 years and over living more active and healthier lives
Please describe the purpose of your funding request in one sentence. We request core funds to deliver arts workshops and train workshop leaders to inspire and empower those living with early stage dementia and their carers.
When will the funding be required? 01/08/2017
How much funding are you requesting? Year 1: £25,000 Year 2: £25,000 Year 3: £25,000 Total: £75,000

Aims of your organisation:

Objects: 1) To advance public understanding of dementia; 2) To relieve those living with dementia and those who support or care for them, in particular through access to the arts and the provision of therapeutic Intervention related to the arts.

Mission statement: To work in partnership with arts organisations to develop workshops to re-energise and inspire people living with dementia (PWD) in the community, to bring fulfilment to their lives and provide opportunities for quality time with carers and loved ones through engagement with their chosen art form.

Arts 4 Dementia (A4D) was founded to bridge a provision gap for people coping at home with early symptoms of dementia, including confusion, distress and feelings of stigma.

Our objectives are 1) for those diagnosed with dementia to be encouraged towards arts activities; 2) for arts opportunities to be available locally to all living with dementia in the community; and 3) for those seeking such opportunities to be able to find them.

Main activities of your organisation:

The creative impulse can remain vibrant long after diagnosis and PWD can revive and learn new creative skills. A4D offers workshops to stimulate and inspire PWD, helping to override stressful symptoms and isolation, bring fulfilment and provide opportunities for quality time with carers and loved ones through artistic engagement, helping them to live longer and better at home.

A4D focuses on what people can achieve. We work with arts organisations to develop innovative arts programmes for early stage PWD, each typically comprising eight weekly workshops for PWD and their carers.

Our website carries the only national listing of arts events for PWD, serving families often desperate for artistic stimulation, providers and clinicians.

Working with expert trainers and arts organisation hosts, including major London arts venues, we provide early stage dementia awareness training for arts facilitators (378 to date) to enable many more to benefit.

We work with Alzheimer's Society, memory services and NHS to encourage patients towards arts on diagnosis.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	0	0	3

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	one month notice

Summary of grant request

Currently at a critical stage of our development, we require increased resources to deliver our life-transforming arts workshops to a more diverse audience and training for workshop leaders, through developing partnerships with a wider range of organisations across London and working towards social prescribing to encourage PWD towards stimulating arts opportunities on diagnosis.

THE NEED

Creative skills can remain vibrant long after dementia onset. It is no longer controversial that artistic activity is a highly effective means to improve wellbeing.

â€¢ 70,000 Londoners live with dementia, most at home including those with Early-Stage Dementia (ESD). Most dementia/memory-loss organisations' work is aimed at those at later-stage. Most charitable and statutory funds are spent here too.

â€¢ People receiving a diagnosis not only have to cope with the shock but are often poorly served.

â€¢ Arts activities for people living in the community are offered sporadically; they are hard to find and often less fulfilling for people with ESD.

â€¢ Many facilitators lack appropriate training for ESD.

DELIVERY

Arts workshops: We partner with arts organisations, training learning teams in ESD awareness, and delivering challenging, high quality pilot arts programmes for ESD, with the intention that they deliver further programmes without direct A4D involvement. We look increasingly to work with partners across diverse London boroughs e.g. William Morris Gallery, Waltham Forest and Arcola Theatre, Hackney, as well as major venues such as the Natural History Museum (NHM).

Training: We partner with expert trainers Dementia Pathfinders and arts organisations such as The Geffrye Museum, Arcola and NHM to deliver ESD awareness trainings for arts facilitators. Each session includes the host team and about 15 facilitators from other organisations. We have now trained over 400, including 180 from London. Participant feedback is outstanding.

We have demonstrated our programmes' effectiveness (see "RtM" in accompanying email)

PROJECT AIMS AND OBJECTIVES

To encourage arts organisations and practitioners across London to provide high quality, challenging, person-centred, re-energising weekly workshops for people with ESD and their carers. We will do this by engaging with London arts organisations and running at least five pilot workshop series in London and five ESD training seminars for arts facilitators at London arts venues annually. We will also improve and promote the A4D website, the only national listing of arts opportunities for people affected by dementia.

WHY A4D

We are acknowledged in the sector as a leader in the field for best practice. A4D has for six years championed challenging, person-centred arts programmes for ESD, we offer the only ESD training in the UK specifically for arts facilitators, our publications are widely read and we strive with others to include direction towards arts on diagnosis in national policy. Good value:- Our London operations cost around Â£80,000 a year, each employee directly supporting outcomes for PWD.

OUTCOMES

1) Arts programmes: More sustainable workshop programmes provided by a range of organisations, across diverse London communities and a variety of art-forms; each providing joyful shared experiences, promoting wellbeing, restoring confidence, mitigating isolation. A4D programmes being funded are run as pilot programmes with arts organisations who may then continue their own programmes without A4D.

2) Trainings: 80-130 workshop leaders trained annually, reaching and stimulating thousands more PWD.

3) Website: increase listings (and usability), enable more PWD to find arts stimulation.

GOOD PRACTICE

We vigorously pursue our Diversity and Equality policy by

- 1) Planning workshops in boroughs with diverse and deprived communities
- 2) Emphasising the importance of diversity to all involved in participant recruitment
- 3) Monitoring diversity in every programme.

We value and support volunteers, whom we train and engage in arts programmes.

We have a Vulnerable Adults policy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We have won the following awards:

â€¢ **NIACE Adult Learners Week 2015 -- Highly commended for Outstanding Learning Achievements**

â€¢ **National Positive Breakthrough in Mental Health Dementia Award 2013.**

â€¢ **London 2012 Inspire Mark.**

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Arts workshop programmes for people with early stage dementia (ESD) - 5-6 London programmes per year, each generally of 8 workshops.

Early stage dementia awareness training for arts facilitators, in partnership with arts organisations, to enable them to give effective, person-centred arts workshops to benefit many more. We trained 82 facilitators in London this year and aim to increase this number each year.

New, much improved, mobile responsive website with listings of arts opportunities for PWD to enable those seeking opportunities to find those on offer - increase current listings (156 venues posting in 2016) by at least 25% pa.

Dementia Arts Development: Develop wider recognition of the impact of artistic engagement on PWD; Provide guidance on arts engagement to PWD; Support for arts organisations in delivering person-centred arts events through helpline, publications and biennial best practice seminars.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Through A4D arts workshops and supporting facilitators in their own workshops, enabling PWD in the community to feel fulfilled, often learning new skills, and provide a shared joyful experience for PWD and carers for whom life is especially challenging; so that PWD can live better for longer at home

Train 90 arts facilitators p.a. in ESD awareness, enabling them to deliver challenging, person-centred programmes. The differences are 1) understanding dementias so as to communicate effectively; 2) Person-centred approach, having the facilitator see and respect the person, rather than the illness, recognising their abilities and past careers, never patronising.

Enhance sense of purpose, self confidence, quality of life to others we cannot reach directly. Enable those often desperate for stimulation to find arts opportunities - and give such opportunities (where recruitment is often difficult) the best possible chance of being filled

Complementing other activities, raising the profile of arts engagement for PWD and supporting arts facilitators in creating more, better arts opportunities to enhance quality of life for those affected by dementia.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We have recently replaced our half-time Administrator role with a full-time role including a fundraising brief (50% of her time) to broaden the range of trusts and foundations supporting our work and to create campaigns around major donors and legacies.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

184

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hackney (10%)

London-wide (90%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

31-40%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Arts workshops	28,317	32,749	33,425	94,491
Training for Arts Facilitators	23,567	27,049	29,425	80,041
Website/signposting (component for London)	8,700	2,273	2,296	13,269
Dementia Arts Development	9,659	10,974	16,313	35,946
	0	0	0	0
SEE PROPOSAL for allocation of Indirect Costs.	0	0	0	0
Budget in Proposal includes £3k pa of contingency	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	70,243	73,045	80,459	223,747
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Garfield Weston Foundation (50%)	10,000	0	0	10,000
Headley Trust (50%, Y1&2)	7,500	7,500	0	15,000
Childwick Trust (50%)	4,000	0	0	4,000
Mercers Co, Worshipful Co of Grocers & other reserves b/f	22,500	10,000	10,000	42,500

TOTAL:	44,000	17,500	10,000	71,500
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Chiswick Decorative and Fine Arts Society	3,000	0	0	3,000
Harold Hyam Wingate Foundation	1,500	0	0	1,500
	0	0	0	0
	0	0	0	0

TOTAL:	4,500	0	0	4,500
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Core costs to support the A4D London Arts Programme	25,000	25,000	25,000	75,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	25,000	25,000	25,000	75,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary Income	67,870
Activities for generating funds	10,437
Investment Income	0
Income from charitable activities	10,897
Other sources	471
Total Income:	89,675

Expenditure:	£
Charitable activities	54,630
Governance costs	12,433
Cost of generating funds	16,269
Other	0
Total Expenditure:	83,332
Net (deficit)/surplus:	6,343
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	6,343

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	50,058
Long-term liabilities	0
*Total Assets (A):	50,058

Reserves at year end	£
Restricted funds	31,746
Endowment Funds	0
Unrestricted funds	18,312
*Total Reserves (B):	50,058

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

We have embarked on a project in Dorset running from January to September 2017: "REAWAKENING - Living Well with Dementia in Dorset 2017" with a budget of approx Â£100,000 of which Â£77,000 has been raised to date. This is run by our President, from a separate office. The financial position is strengthened since last year end.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	1,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Headley Trust (3x £15k)	0	0	45,000
Utlely Foundation	0	0	38,000
Esmee Fairbairn Foundation	15,000	15,000	0
Mercers Co (3x £10k)	0	0	30,000
Garfield Weston Foundation	0	0	20,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes **Full Name: Nigel David Franklin**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Ashford Place	
If your organisation is part of a larger organisation, what is its name? NA/	
In which London Borough is your organisation based? Brent	
Contact person: Mr. Danny Maher	Position: Director
Website: http://www.ashfordplace.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1097475
When was your organisation established? 01/03/1995	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life
Please describe the purpose of your funding request in one sentence. Dementia Cafes Brent - Local communities, those living with dementia and carers, creating a network of sustainable cafes across Brent, improving well-being and reducing isolation.
When will the funding be required? 04/09/2017
How much funding are you requesting? Year 1: £27,400 Year 2: £28,297 Year 3: £29,217 Total: £84,914

Aims of your organisation:

"ASHFORD PLACE (FORMERLY KNOWN AS CRICKLEWOOD HOMELESS CONCERN), ESTABLISHED IN 1983 BY LOCAL RESIDENTS PROVIDES SUPPORT PROGRAMMES TO HELP PEOPLE REACH THEIR POTENTIAL. WE SUPPORT VULNERABLE PEOPLE TO BECOME ACTIVE CITIZENS IN THE COMMUNITY. OUR KEY SUPPORT PROGRAMMES ARE ROUGH SLEEPING OUTREACH, RESETTLEMENT, TRAINING & EMPLOYMENT SERVICES, AND HOUSING ADVICE AND SUPPORT, ELDER & YOUTH ENGAGEMENT"

We are building Ashford Place into a cohesive, networked, organisation embedded in the community. We act as the catalyst between a wide range of community stakeholders to harness the collective capacity and capability of community resources for the benefit of clients e.g. older people. Our Guiding Principles emphasise the key roles of the community and of individuals when to creating real and positive change in people's lives.

Our strategic approach emphasises the need to:

â€¢ Prevent and end isolation through inclusion in the community.

â€¢ Remain safe & healthy.

â€¢ Provide employment or meaningful activity.

â€¢ Encourage a strong sustainable community spirit that supports everyone.

Main activities of your organisation:

Social Inclusion: We promote Ashford Place as a welcoming, accessible and first choice community hub which offers programmes of social, learning, cultural, health related and leisure activities.

Health & Wellbeing: we provide mental/physical health related support e.g. mental health peer support, mentoring and befriending project, dementia cafÃ©, Fit & Well, health workshops, good nutrition via our AP Community CafÃ©

Working Together: We lead on the social, economic, physical and cultural renovation of our local community ensuring our clients have a local place that is both good for them and something they can contribute to. We created (2009) and now manage the Cricklewood Town Team, a group of residents and businesses who work to make Cricklewood a pleasant, safe, and attractive place.

Homes: We provide the only Direct Access Emergency Accommodation in Brent. Annually we take over 140 people out of desperation and hopelessness, building their confidence so their lives improve, recognising they are in the best place to achieve this.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
14	2	10	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

The need for the project

We support dementia sufferers and their carers who tell us continually they wait a long time for a diagnosis, there is then no further support available, there is also little prospect of significant resources being made available soon. Additionally any current provision does not meet sufferers needs, it is "one size fits all", "culturally blind", patchwork, and funding dependent.

How the work will be delivered

The proposed worker will support groups by offering, training/advice/support in setting up and managing local sustainable dementia cafes. This will involve engaging/developing a network of community organisations, working with dementia sufferers/carers to ensure appropriate activities are delivered, engaging and training volunteers to deliver the service. We will agree a small steering group, made up of members of various communities across Brent. The worker will be supervised and guided by the CEO of Ashford Place, as will all monitoring and reporting processes.

What your project will aim to achieve

Support locally based support structures to increase their capacity to respond to sufferers needs.

Raised profile of those with dementia issues

Influence policy developments amongst local and national statutory agencies

Raise awareness of dementia within BAME, faith communities and communities poorly served by existing health/welfare services by connecting and engaging with them

Share experiences

Sufferers have "voice and influence" in their service

Create and maintain a culturally responsive, sustainable local dementia provision

Why you are the right organisation to deliver the work;

We have provided services in North West London since 1983 and are a respected and influential local charity. Whilst delivering a range of welfare and support services to older people, homeless people and vulnerable adults Ashford Place has also led the way on dementia provision through chairing Community Action on Dementia Brent a charity set up in 2014 as a social campaign to encourage residents and businesses in Brent to help turn Brent into a Brent Dementia Friendly Borough. It also in 2016 influenced Brent CCG to commission a dementia service where people living with dementia both design and deliver peer support programmes, and this is now being supported by Ashford Place. With broad funding support from e.g. the Irish government, DCLG, Local Authority, trusts & Foundations it is able to provide a range of services to a range of client groups. Ashford Place delivers services from its wholly owned modern and fully DDA compliant community hub in Cricklewood.

Meeting the Trust's programme outcome "people living with dementia having a better quality of life" -- through:

â€¢ receiving appropriate services, designed by themselves

â€¢ services are accessible because they are culturally sensitive and local

â€¢ people are able to meet and socialise regularly

â€¢ back up of an experienced support worker and Ashford Place

Meeting the Trust's 'Principles of Good Practice'

"Involve older people in the management and running of the service"

The sufferers we work with are older people, they and their carers proposed this and are involved routinely

"Welcome people from all backgrounds and value diversity"

Activities will be delivered in community locations, we have already secured agreement from: a local Mosque, Temple, Asian People's Disability Alliance, St Cuthbert's Church, Irish Travellers and we are in discussion with others.

"Value and involve volunteers"

The programme will be largely dependent on volunteers from across community partners. They will be offered training and will deliver, evaluate, review and revise services where necessary.

"Are taking steps to reduce your carbon footprint"

Services closer to where people live, reducing travel and pollution, environmentally friendly purchasing policy (stationery/furniture etc), constant review of power usage, power minimisation and environmentally friendly suppliers (wherever possible).

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

AQS and Investors in People

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Engage and train 5 volunteers and one lead volunteer in dementia awareness per year, project management and client relevant policies and procedures, recruit from areas close to the proposed venue. Engage and link with specialist training agencies e.g. Mencap, Irish In Britain etc to secure extra resources and expertise.

Identify and engage with initial 5 venues already committed to the programme offer support ensuring locations are accessible, appropriate and can deliver activity. Recruit further venues, offer training so they understand the best way to meet community need and how. Develop a network of fifteen dementia cafes over three years.

Work with 20 sufferers and 20 carers per cafe, per year, to express what their needs are, what is the most appropriate support etc. Assist in designing appropriate activities based around these preferences.

Open 15 cafes, over 3 years, regular assistance required to support the host venue/community, assistance with ongoing training and recruitment as well as securing community donations to sustain the activity. Share successes and learning from other venues, promote the long term viability by constant community engagement.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Local people will have greater understanding of dementia sufferers needs, they will be able to respond in an appropriate manner, and able to provide a local response.

Dementia sufferers will be able to find supportive venues on their own, this will promote confidence and help promote independence for as long as possible. Communities are able to offer and individuals can access support because it is culturally appropriate, it leads to a more self reliant and sustainable community.

Those living with dementia and carers are able to use their lived experience and the everyday problems they face as a solution to promoting the best and most appropriate support possible. They will receive better outcomes, enabling them to lead the most fulfilling and productive life possible.

Dementia care becomes more widespread and accessible locally. It also becomes more sustainable, local communities learn not only how to care for sufferers but accept their role in providing support. Decrease in travel and journeys contributing to lower carbon output.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Brent Council, Adult Social Care and Brent CCG Clinical Commissioning Group are currently funding a different dementia initiative we run, we will keep them informed and discuss funding with them. Work closely with local politicians and residents groups to mobilise support for statutory funding. Develop a funding strategy with the other groups including community donations, crowd funding and funding applications.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

230

In which Greater London borough(s) or areas of London will your beneficiaries live?

Brent (100%)

What age group(s) will benefit?

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

71-80%

Ashford Place June 2017

Funding required for the project (REVISED VERSION)

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	20606	20606	20606	61818
National Insurance & Pension	1860	2125	2245	6230
Running costs, travel, mobile phone	3000	3090	3180	9270
Overheads: office, printing management costs	5040	4982	5074	15096
Project set up costs for community venues	2500	2500	2500	7500
TOTAL:	33006	33303	33605	99914

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	20606	20606	20606	61818
National Insurance & Pension	1860	2125	2245	6230
Running costs, travel, mobile phone	3000	3090	3180	9270
Overheads: office, printing management costs	5040	4982	5074	15096
Project set up costs for community venues	2500	2500	2500	7500
TOTAL:	33006	33303	33605	99914

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary Income	83,546
Activities for generating funds	213,852
Investment income	196
Income from charitable activities	637,811
Other sources	0
Total Income:	935,405

Expenditure:	£
Charitable activities	1,024,675
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	1,024,675
Net (deficit)/surplus:	(89,270)
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	(89,270)

Asset position at year end	£
Fixed assets	2,466,201
Investments	0
Net current assets	280,573
Long-term liabilities	0
*Total Assets (A):	2,746,774

Reserves at year end	£
Endowment funds	0
Restricted funds	59,358
Unrestricted funds	2,687,416
*Total Reserves (B):	2,746,774

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
40% mainly via contract funding.

Organisational changes Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	281,450	287,532	346,645
London Councils	0	0	0
Health Authorities	47,441	117,486	0
Central Government departments	0	0	0
Other statutory bodies	201,679	182,252	196,150

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Monument Trust	63,750	21,250	0
Streetsmart (2013) Garfield Weston (15)	8,000	0	15,000
Wembley National Stadium	0	25,000	20,000
Goldsmiths	0	0	19,875
Mayors Fund (Brent)	0	25,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Danny Maher**

Role within **CEO**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Bexley Crossroads Care Limited	
If your organisation is part of a larger organisation, what is its name? Carers Trust	
In which London Borough is your organisation based? Bexley	
Contact person: Mr Darren Tobin	Position: Chief Executive
Website: http://www.crossroadscaresoutheastlondon.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1076375
When was your organisation established? 01/03/1990	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Carers aged 65 years and over better able to access support, advice and respite People living with Alzheimer's and other forms of dementia having a better quality of life
Please describe the purpose of your funding request in one sentence. Increase cooperation, coordination and collaboration between the voluntary sector, GP's, social care, public health to improve the health and wellbeing of older vulnerable individuals
When will the funding be required? 01/09/2017
How much funding are you requesting? Year 1: £56,525 Year 2: £60,047 Year 3: £64,791 Total: £181,363

Aims of your organisation:

Caring includes long term care & relies heavily on informal and unpaid carers, there are significant potential physical, mental and financial issues associated with taking on the caring role. Our aim is to improve support, services and recognition to unpaid carers and families across the London boroughs of Bexley, Greenwich and Lewisham. Our charitable objectives are to ensure that carers across multi faith, multi-cultural ethnicities receive appropriate practical support to aid them in their caring role provided by our team of trained care support workers. Our further aim is to improve the health and well-being of unpaid carers through early intervention support that will help mitigate the risk of escalation or crisis/intensive support thus helping them to become more valued in their caring role as well as enhancing healthier independent lives that will aim to reduce GP visits, admission/visits to A & E and social isolation. The practical support in turn supports them to continue in their caring role.

Main activities of your organisation:

An autonomous registered not for profit charity we are a network partner of Carers Trust with our own board of Trustees. We deliver a range of prevention and early intervention respite services to adults and older people, short breaks to parent carers of disabled children and young people, a volunteer befriending service to adults who may be lonely or isolated and 3 memory cafes supporting carers and people living with Dementia/memory loss. The support is provided in the home or outside in the community. The organisation is a member of and sits on a number of strategic multi-agency forums that ensures we have influence on identifying unpaid carers and their specific needs and that appropriate links are made for carers to understand a) referral for support b) assessment with information and advice and c) co-ordinated support in a timely manner.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	73	10	84

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	3 years

Summary of grant request

We are applying to City Bridge Trust for funding for a 3 year full time Carers GP Link Development Officer post. We will develop key links with GP surgeries to identify carers and increase capacity to meet the social and emotional needs of older carers (65+) across our operating areas.

2011 Census states there are 5,100 older carers (65+) in Bexley, 6,500 in Greenwich & 4,900 in Lewisham. We currently support circa 160 carers/older people (and their families). Older carers are subject to social isolation and increased responsibility as well as juggling caring, their own health, housing and challenges in personal and family relationships. The project will address gaps in provision identified in our current work with carers and this service will look at providing a point of contact to a total of 180 carers over the 3 year project. The link officer will engage with GP surgeries, like minded organisations, carers and professionals to remove barriers to early intervention support and signposting as appropriate support to early identification and intervention, whether in the form of practical support or information and advice has a positive impact and experience on a carers' health and well-being.

Caring (including long term care) relies heavily on informal and unpaid carers; there are significant potential physical, mental and financial issues associated with taking on the caring role. Our charitable objectives are to ensure that unpaid carers living within our operating boroughs, across multi faith, multi-cultural ethnicities receive appropriate practical support to aid them in their caring role.

Our aim is to improve the health and well-being of older carers through early intervention support (ie respite break, advice and support) that will help mitigate the risk of escalation or crisis/intensive support thus helping them to become more independent and valued in their caring role.

It will also aim to:

â€¢ Raise the awareness, profile and value of the diverse services of the voluntary sector to GP practices

â€¢ Identify gaps in current service provision for older carers and signpost accordingly

â€¢ Increase cooperation & collaboration between, GP's, health, social care, public health and voluntary sector organisations

â€¢ Improve the health and well-being of older carers by working with GP localities to help connect vulnerable people to non-medical interventions

â€¢ Reduce GP outpatient and A & E visits of recurrence presenters

â€¢ Expand our existing adult volunteer befriending service as an additional resource to support older people.

The service would include seamless provision for older carers with the post holder working closely with the GP localities to explore and identify which issues are being presented at practices to enable a service provision that focuses on prevention. This will help carers to have happier, healthier, independent lives and thus reduce GP visits, hospital admissions, visits to A & E and social isolation.

To support older carers we will set up a series of 'surgeries' across appropriate locations to address any individual issues they may have, as well as running a series of workshops that will focus on their well being and include nutrition advice, managing their own health and social activities available.

We will capture data that will be shared with strategic partners to influence and shape future services for older carers by identifying them at an early stage, measuring positive experiences. We will improve carer's access to adequate support and information to have a positive impact on both the carer and the person they care for in their emotional health and well being.

We have a track record of sustaining services following the ending of a grant (City Bridge Trust 2010) with our dementia service to carers and people living with dementia through home support and 3 memory cafes.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

CQC regulated, Carers Trust Quality Award, Investors in Volunteering, Information Governance (Level 2)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide appointment-based 'surgeries' in a range of health, community and other accessible locations.

4 x drop ins x 55 older carers total in Year 1,

5 x drop ins x 60 older carers total in Year 2

6 x drop in sessions x 65 older carers total in Year 3.

GP Link Worker to work closely with practices to raise awareness of older Carers including 'older carers' register with their GP. Track reduction in the number of GP visits :

10% reduction in Year 1

20% reduction in Year 2

25% reduction in Year 3

Run x 2 workshops per annum to older carers to promote healthier lifestyles including nutrition advice, health checks, environmental awareness and welfare benefit support.

Year 1 - x 25 carers per workshop

Year 2 - x 30 carers per workshop

Year 3 - x 35 carers per workshop

Recruitment and Training x 10 volunteers per annum to ensure volunteers are trained to fulfil their roles effectively and manage risk to support older carers with non medical interventions

Year 1 x 10 volunteers

Year 2 x 10 volunteers

Year 3 x 10 volunteers

Provide practical & emotional support up to x 65 older carers over the 3 year project, including appropriate information to advice on benefits, health and social opportunities within their communities

Year 1 - 15 befriending matches

Year 2 - 20 befriending matches

Year 3 - 30 befriending matches

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Work collaboratively with agreed GP and practice managers to enhance their knowledge and understanding of older carers and referral systems and to contribute to the development of effective referrals from GPs and partnership links with other organisations which provide services for older carers.

To support older people deal with financial, emotional or environmental problems. These might be caused by problems with housing, debt, social isolation, stress or fuel poverty. The service will provide respite, advice, or signpost to organisations enabling them to cope and feel supported in their community

Increase older carers access to good quality respite, education, health, housing and other public and voluntary services to reduce inequalities and barriers where determinants include low literacy, fear, stigma, lack of confidence, social isolation, transport difficulties, language or communication differences.

Ensure that older carers are at the centre of our work, that their voices, expertise and rights drive our policy and sit at the heart of current and future design, delivery and improvement of Crossroads support services.

Scaling up of our existing adult volunteer befriending service as an additional resource to support the project, identifying individual older carers who are eligible for a carer's assessment and who could benefit from non-medical intervention support in the community.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will ensure the project has a strong foundation of committed supporters and will actively involve key stakeholders. We see communications a key tool to share with stakeholders which we will use for building community support which in turn will hopefully increase the likelihood of longer term sustainability of the project to embed in our core business.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

60

In which Greater London borough(s) or areas of London will your beneficiaries live?

Bexley (65%)

Greenwich (25%)

Lewisham (10%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Full time Carers GP Link Officer post (Includes associated costs)	33,386	34,154	36,000	103,540
Volunteer costs (10-30) includes (training and expenses)	4,000	6,180	8,487	18,667
Management costs	2,373	2,444	2,518	7,335
Venue hire (15 drop in sessions plus 6 workshops)	500	515	530	1,545
Contribution towards overheads (5%)	16,266	16,754	17,256	50,276
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	56,525	60,047	64,791	181,363

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Nil	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Full time Carers GP Link Officer post (Includes associated costs)	33,386	34,154	36,000	103,540
Volunteer costs (10-30) Includes (training and expenses)	4,000	6,180	8,487	18,667
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Contribution towards overheads (5%)	16,266	16,754	17,256	50,276
	0	0	0	0
TOTAL:	56,525	60,047	64,791	181,363

Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	9,575
Activities for generating funds	11,858
Investment income	4,054
Income from charitable activities	878,468
Other sources	6,804
Total Income:	910,759

Expenditure:	£
Charitable activities	864,732
Governance costs	28,625
Cost of generating funds	4,570
Other	4,665
Total Expenditure:	902,592
Net (deficit)/surplus:	8,167
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	8,167

Asset position at year end	£
Fixed assets	7,379
Investments	0
Net current assets	459,853
Long-term liabilities	0
*Total Assets (A):	467,232

Reserves at year end	£
Restricted funds	6,049
Endowment Funds	0
Unrestricted funds	461,183
*Total Reserves (B):	467,232

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	490,340	355,455	480,296
London Councils	51,467	42,533	46,867
Health Authorities	112,444	74,409	77,201
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Merchant Taylor	25,511	5,000	0
Carers Support Bexley	0	0	5,950
Carers Trust	0	0	5,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Darren Tobin**

Role within **Chief Executive**
Organisation:

Revised Project Budget 27.6.17

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	£32,219	£33,185	£34,181	£99,585
Volunteer Costs	£4,000	£6,180	£8,487	£18,667
Direct Costs - Recruitment	£3,000	£0	£0	£3,000
- Publicity and Communications	£834	£860	£885	£2,579
- Insurance	£500	£515	£530	£1,545
- Other	£4,900	£3,821	£3,917	£12,638
Overheads	£5,702	£5,873	£6,049	£17,624
TOTAL:	£51,155	£50,434	£54,049	£155,638

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None				
TOTAL:				

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None				
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	£32,219	£33,185	£34,181	£99,585
Volunteer Costs	£4,000	£6,180	£8,487	£18,667
Direct Costs - Recruitment	£3,000	£0	£0	£3,000
- Publicity and Communications	£834	£860	£885	£2,579
- Insurance	£500	£515	£530	£1,545
- Other	£4,900	£3,821	£3,917	£12,638
Overheads	£5,702	£5,873	£6,049	£17,624
TOTAL:	£51,155	£50,434	£54,049	£155,638

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Eritrean Community in the UK	
If your organisation is part of a larger organisation, what is its name? ECUK is independent	
In which London Borough is your organisation based? Islington	
Contact person: Mr Mebrahtu Russom	Position: Programme Manager
Website: http://www.ericomuk.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 802877
When was your organisation established? 20/03/1987	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Older Londoners having increased awareness of benefits, finance, housing and other rights
Please describe the purpose of your funding request in one sentence. Older Eritreans will be less isolated, physically and mentally more healthy and have improved financial situations by way of accessing expert advice and community activity.
When will the funding be required? 03/04/2017
How much funding are you requesting? Year 1: £24,972 Year 2: £24,417 Year 3: £24,640 Total: £74,028

Aims of your organisation:

Mission Statement : ECUK's mission is to "Promote a scheme of projects, which will benefit the community by relieving stress, advancing education and social welfare with the aim of improving the quality of life and successful integration within the host community, so as to become productive and successful citizens.

Creating a sense of belonging and breaking down barriers through advice, information, support, advocacy, referral and access to services."

Aims & Outcomes : ECUK's operational and practical aims are that people from within the Eritrean community will :-

- gain the essentials to live including accommodation, food, clothing and financial support
- live healthy and safe lives
- gain skills which are employment driven and which can lead to meaningful employment
- receive an education as young people which builds a foundation for a life pathway
- participate as active citizens to foster self help and build a strong community

Main activities of your organisation:

ECUK currently delivers the following key programmes :-

- (1) Advice, Guidance, Advocacy and Training -- support for immigration, housing, education, social, welfare, consumer [e.g. utilities & debts] and employment issues.
- (2) ECUK Youth Engagement Project -- sport and leisure activities addressing drugs awareness, healthy lives etc. as diversionary activities from anti-social behaviour and developing positive lifestyles.
- (3) Children's Educational Classes [during term time] ensuring children maintain pace with their studies, receive a proper education and learn their mother tongue.
- (4) Older People's Programme -- development, health and advice for older people [over 50's and particularly for over 75's] experiencing isolation and health issues.
- (5) Domestic Violence advice, information, support, advocacy and referral
- (6) Employment Advice, information, support, advocacy and referral including job search, CV preparation, career development and also business start up
- (7) Volunteering -- all ECUK programmes are under-pinned by engaging peer volunteers, mentors and community leaders who also learn new skills and gain work related experience for themselves.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	5	6	5

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Annually renewed

Summary of grant request

"Healthy Solutions" [Eritrean Elders' Health & Volunteer Programme]

Need :

- (1) Eritreans -- following forced Diaspora and ongoing influx of migrants for the past 40 years, UK's Eritrean population has increased to more than 50,000 people [living mainly in London].
- (2) Many older Eritreans were traumatised by the nature of Diaspora and ensuing isolation in the UK leading to mental ill health e.g. depression,
- (3) Older Eritreans cannot work due to their age which is causing poverty [they cannot survive on pensions], lack of financial knowledge and no family support networks.
- (4) Research and networking informs us of a severe lack of appropriate provision e.g. EOU's "State of the Sector" Report (2013) found c60,000 3rd sector groups in London, yet only c750 groups dedicated to BAMER communities [c2%].
- (5) There are few Eritrean groups in London, delivering cultural and low level / unfunded activities : indeed ECUK co-ordinates a pan-London network of 7 such Eritrean groups to develop capacity to support our communities.
- (6) Older Eritreans experience myriad barriers when trying to access [mainstream] services e.g. culture, gender and lack of English.
- (7) Voluntarism -- older people cannot volunteer without adequate support
- (8) Census -- Islington's population has the highest rate of general health categorised as 'not good' and the 3rd highest rates of 'limiting long term illness' in London -- this is particularly relevant to older people and migrants
- (9) In response, "Islington Community Strategy" has a strategic objective of "Tackling health inequalities and improving health" which we will meet.
- (10) ECUK Consultation Surveys [2015 -- 16] revealed many needs and issues including poverty, financial illiteracy, service exclusions, lack of English language skills, no access to health activities, degenerative illnesses, poverty induced health, isolation and elders want involvement in developing their own programmes.

The Project -- "Healthy Solutions" comprises 5 key spheres :-

- (1) Volunteer Programme to engage Eritreans [including peer elders]
- (2) Eritrean Elders' Forum [monthly] to engage older Eritreans directly to give their views as a project steering group, discussion group, community / peer support facility and as campaign group for elders' issues
- (3) BI-monthly Awareness Raising Workshops and Events arranged and delivered with a health focus e.g. workshops addressing healthy eating, how to budget for food shopping, menu planning, how to develop a healthy life style etc.
- (4) Health Activity Programme -- health, social and cultural activities developed directly in the community from which elders are presently excluded.
- (5) Advice & Information -- workshops, 1-1 appointments and surgeries to provide specialist advice as regards benefits, pensions, debt and any financial issues.

Outcomes -- older Eritreans will be less isolated, healthier [physically and mentally] and have improved financial situations by accessing expert advice and community activity.

Overall Target -- 100 older Eritreans annually [300 over 3 years] and 10 volunteers [team of 30 over 3 years].

ECUK The Right Organisation -- we have supported Eritreans for 29 years delivering programmes relating to health, finance and community development.

We are the only funded Eritrean agency in London, our staff and Board comprise 100% Eritreans, we have proven financial sustainability [e.g. long term council funding] and relevant accreditations e.g. AQS.

CBT Priority : 'Older Londoners -- "Healthy Solutions" will target older Eritreans over 60 years [and particularly those over 75] to bring them into the community, improve their health, social, cultural and financial lives through volunteering, health support and advice activities focussed specifically towards these issues.

Principles of Good Practice -- older Eritreans can go on to become volunteers [supported opportunities], the new Forum will ensure their direct involvement in all aspects of project management and this programme opens equal access to older people and females both of whom are regularly excluded.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

ECUK has a full portfolio of policies [updated 2016 -- 17] and we have been awarded different quality marks proving we continuously meet quality standards

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Volunteer Programme -- this breaks down into two 'teams' :-

(1) Supported Volunteering [Older Eritreans volunteering as peers]

(2) Eritrean volunteers of any age group [male and female for gender appropriateness]

Both teams will support elders assisting them to travel to GP surgeries / hospitals, translation etc.

Eritrean Elders' Forum -- we will establish and develop a [monthly] function which engages older Eritreans directly to give their views as a project steering group, discussion group, community / peer support facility and as a campaign group for elders' issues to develop a 'voice' and influence strategy.

Awareness Raising Workshops and Events [Bi-monthly] -- a programme will be arranged and delivered with a health focus e.g. workshops addressing healthy eating, how to budget for food shopping, menu planning, how to develop a healthy life style etc.

Health Activity Programme -- a range of health, social and cultural activities will be developed directly in the community from which elders are presently excluded due to lack of provision and other issues [including mobility and language problems].

Advice & Information -- we will run workshops, 1-1 appointments and surgeries to provide specialist advice as regards benefits, pensions, debt and any financial issues which may be experienced by Eritrean elders, particularly those who are over 75 and extremely vulnerable [we are AQS accredited].

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Volunteer Programme : inclusive access to volunteer opportunities for Eritrean adults including elders which will increase numbers of BAMER volunteers and improve confidence, personal skills, experience and health as Eritrean people are trained and engaged within community activity

The Eritrean Elders' Forum : community engagement of older Eritreans to identify their own issues and have a 'voice' in developing strategy thus improving their confidence and social engagement leading to better health and improved local services / strategy to address the issues that they highlight for themselves.

Bi-monthly Awareness Raising Workshops and Events : community engagement of older Eritreans to bring them into community life, improve social networks and for them to become better informed about health and services / support available to them to facilitate inclusive access and ensuing better health and personal / financial circumstances.

Health Activity Programme : community engagement of older Eritreans to bring them into community life leading to improved physical and mental health :-

(1) Remedial -- improving current conditions e.g. alleviating isolation leading to better mental health etc,

(2) Proactive -- improved knowledge about healthy living and activities which promote active lives

Advice & Information : older Eritreans managing their moneys, becoming more financially stable e.g. through claiming benefits / pensions, and aware of 'scams' which are increasing leading to reduced stress, improved health and financial circumstances.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes -- "Healthy Solutions" will be an ongoing programme as the aging population increases and needs remain. The project will be funded through making strong grant bids [as a charity], beneficiary contributions from personal budgets [we will support them to gain allowances to which they may be entitled] and community fund raising activities.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

Islington (70%)

Camden (10%)

Haringey (10%)

Hackney (10%)

What age group(s) will benefit?

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details: **Eritrean**

What proportion of the beneficiaries will be disabled people?

41-50%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading		Year 1	Year 2	Year 3	Total
(1)	Staff salaries [Incl. oncosts]	15,672	16,007	16,350	48,028
(2)	Staff recruitment, Travel & Training	1,330	990	1,000	3,320
(3)	Project Promotions & Evaluation	1,000	1,000	1,000	3,000
(4)	Volunteer Programme	2,000	2,000	2,000	6,000
(5)	Programme Costs [Activities]	1,950	1,700	1,550	5,200
(6)	Capital Costs [Office and equipment]	750	500	500	1,750
(7)	Overheads [Full cost recovery]	2,270	2,220	2,240	6,730
TOTAL:		24,972	24,417	26,640	74,028

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
N/A	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
N/A -- this is our first bid for the programme	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading		Year 1	Year 2	Year 3	Total
(1)	Staff salaries [Incl. oncosts]	15,672	16,007	16,350	48,028
(2)	Staff recruitment, Travel & Training	1,330	990	1,000	3,320
(3)	Project Promotions & Evaluation	1,000	1,000	1,000	3,000
(4)	Volunteer Programme	2,000	2,000	2,000	6,000
(5)	Programme Costs [Activities]	1,950	1,700	1,550	5,200
(6)	Capital Costs [Office and equipment]	750	500	500	1,750
(7)	Overheads [Full cost recovery]	2,270	2,220	2,240	6,730
TOTAL:		24,972	24,417	26,640	74,028

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	0
Income from charitable activities	59,752
Other sources	3330
Total Income:	63,082

Expenditure:	£
Charitable activities	47,127
Governance costs	600
Cost of generating funds	0
Other	0
Total Expenditure:	47,727
Net (deficit)/surplus:	15,355
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	15,355

Asset position at year end	£
Fixed assets	572
Investments	0
Net current assets	54,269
Long-term liabilities	0
*Total Assets (A):	54,841

Reserves at year end	£
Endowment funds	0
Restricted funds	42,271
Unrestricted funds	12,570
*Total Reserves (B):	54,841

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
49%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	27,676	31,602	31,200
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	11,250	10,450

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
(1) Cripplegate Foundation	5,000	5,000	5,000
(2) Eritrean Community in Haringey	0	1,024	0
(3) Trust For London	0	0	15,000
(4) Lloyds Bank Foundation	0	0	12,902
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mr. Mebrahtu Russom**

Role within **Programme Manager**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Queens Crescent Community Association (QCCA)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Camden	
Contact person: Mr Foyezur Miah	Position: Director
Website: http://www.qcca.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1096655
When was your organisation established? 24/03/2003	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting Improved well-being
Please describe the purpose of your funding request in one sentence. To prevent loneliness and isolation for older people aged 75 in Camden by providing opportunities for involvement in a more active and healthy lifestyle.
When will the funding be required? 16/04/2017
How much funding are you requesting? Year 1: £65,047 Year 2: £64,955 Year 3: £69,393 Total: £199,396

Aims of your organisation:

Queen's Crescent Community Association (QCCA) aims to foster social cohesion by helping grassroots initiatives to grow, and by providing services, resources and facilities in the interests of social welfare, education and leisure-time recreation. We aim to empower local residents, challenge disadvantage and improve quality of life and standard of living.

We strive to bring people together to learn new skills, improve their health or employment prospects, meet others and find solutions to local issues. Our services target those who are socially-isolated and vulnerable and for many in Camden we are life-line. QCCA is a community-led organisation, and we pride ourselves on being able to respond quickly to local needs as they arise with services that are tailored and effective.

We aim to be recognised and respected as a leading service provider in Camden, sharing good practice and partnering with other agencies where we can add value and bring direct benefit to our service users.

Main activities of your organisation:

QCCA delivers services over seven different programmes:

- Older People's Programme: comprehensive support for older people including a luncheon club, befriending service, holidays and excursions and a range of social activities including exercise classes, bingo, film-club and ICT.
- Under 5s Programme: support for our youngest members and their parents / carers in our nurseries, drop-in and crèche.
- Young People's Programme: support, guidance, learning opportunities and fun for 13--19 year olds in our youth club offering group activities and 1-2-1 support.
- Education and Employment: life-long learning opportunities. QCCA is an AQA Registered Centre, UK Online Centre and experienced provider of ESOL and other vocational courses.
- Exercise and Fitness: affordable, inclusive exercise opportunities offered in our sports hall, gym, football pitch, sports library and bike loan scheme
- Culture: We host an annual festival, facilitate community celebrations and hire our music studio.
- Community empowerment: hire of affordable community space, equipment hire, minibus hire, DBS Umbrella Body, support for local groups and organisations.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
12	23	9	40

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	19.5

Summary of grant request

Need and aims

Supporting older people, particularly those who are over 75, has been a key priority at QCCA since 2002. At its peak, our membership contained 400 older people living in Camden; more than half of whom live alone and may go for days without talking to someone.

Currently we are only able to offer a daily luncheon club and one exercise class, but with funding from the City Bridge Trust we would be able to significantly increase the range of activities offered. Our project will have a renewed focus on older people aged over 75 which is where we see the greatest need for support in our community. Our aim is to provide a range of interventions that support men and women over 75 to live healthier more active lives and avoid the crippling loneliness and isolation that is so common among this age group. All of our activities will have the values of consistency, choice, quality and friendship at their centre.

Local community profiling (Camden, 2015) highlights the following challenges faced by older people living within walking distance of our community centre:

- 31% of older people live in deprivation
- 2 LSOAs are in the top 10% in England for probability of loneliness of those aged 65 and over
- 19% of residents have a diagnosis of anxiety or depression
- 21% of residents have a disability or long-term health condition.

Our own research tells us that 70% of older people who use our services live on their own, and that the most common challenges faced are:

- Health and mobility problems
- Struggling to deal with bereavement
- Lack of confidence leading to withdrawal and social isolation
- Spending lots of time alone and going for days without talking to someone.

Delivery

Older people aged 75 and over will have a number of ways to reduce their isolation and improve their health and activity levels through:

- A weekday luncheon club;
- A range of healthy activities such as exercise, gardening, workshops;
- Day trips to places of interest as well as to the local shops, library etc.
- Befriending Service

QCCA works closely with the Local Authority, Sheltered Housing Associations, Camden Adult Social Care, GPs and other voluntary sector organisations to ensure that we are able to reach those who are most isolated and in need of our support. The project will be managed by an experienced Project Coordinator, who in turn will be directly managed by the Chief Executive.

Programme Outcomes.

This project fits extremely well within the City Bridge Trust programme outcomes. The range of activities such as exercise classes and the weekday lunch club will result in Londoners aged over 75 living more active and healthier lives. The opportunity to meet others in a welcoming environment and our Befriending Service will ensure that there are fewer older Londoners aged over 75 with depression and more reporting well-being.

Good Practice Principles

- We receive regular feedback from all service users after activities and in our annual evaluations.
- We have an informal project steering group made up of older people who use our services.
- We have 2 trustees who are aged over 65 on our board, ensuring that older people have a role in the strategic management of the organisation.
- QCCA has a strong track record of attracting people from diverse backgrounds. Based on

previous experience, we expect that 20% of beneficiaries will be from Black and Minority Ethnic (BME) groups.

•We will have 30 volunteers working on the project over three years. The majority of these will be from the local community and will receive support and training from the Project Coordinator.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

- **PQASSO**
- **We are working towards Investors in People**

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Weekday lunch club where older people can enjoy a hot, nutritious, affordable meal that has been prepared on site using fresh ingredients. This brings the double benefit of improving health and reducing isolation.

A range of group social activities such as bingo, singing, film club and intergenerational projects that bring older people together for recreation and companionship. We will also provide day trips and short breaks. We expect a minimum of 6 group activities per week.

Befriending service: Fully trained volunteers will provide regular companionship and support through a combination of face-to-face, telephone and email contact. This service will target older people aged 75+ who are particularly isolated due to mobility or health issues, or who may be experiencing depression or anxiety.

Health activities: Direct health services such as dementia support, reflexology and health workshops will be offered in addition to tailored exercise classes including chair-based exercise, tai-chi, walking football, yoga, dance and guided monthly local walks.

Information, advice and advocacy: QCCA will work with partners such as the Citizens Advice Bureau and Age UK Camden to provide weekly and ad hoc financial, housing and health advice services.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older People aged 75 and over will have increased levels of activity and improved confidence to participate in community activities.

Older people aged 75 and over will have improved health and will make more healthy choices in their life.

Older people aged 75 and over will report improved well-being as a result of the project.

Older people aged 75 and over will report feeling less socially isolated and lonely.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

QCCA is fully committed to providing older people's services in the long-term and so, following an evaluation of the project, we would seek to continue beyond 2019. In recent years QCCA has increased its trading activities to diversify income. In addition to committing some of the profits of earned income, we will seek funding from other charitable trusts and foundations.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 72
In which Greater London borough(s) or areas of London will your beneficiaries live? Camden (100%)
What age group(s) will benefit? 45-64 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 51-60%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator	32,144	33,397	34,696	100,236
Lunch club staff x 2	29,871	31,035	32,242	93,148
Volunteer training and expenses	1,500	1,600	1,700	4,800
Recruitment	2,500	0	0	2,500
Supervision by Chief Exec (10% of time)	5,760	5,760	5,760	17,280
Events and activity expenses	34,240	33,990	34,765	102,995
Marketing	1,300	1,400	1,450	4,150
Evaluation	0	0	3,000	3,000
Contribution to overheads	16,097	16,077	17,042	49,216

TOTAL:	123,412	123,259	130,655	377,326
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Lunch club payments by service users	15,000	15,000	15,000	45,000
	0	0	0	0

TOTAL:	15,000	15,000	15,000	45,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Reaching Communities	43,365	43,304	46,262	132,930
	0	0	0	0

TOTAL:	43,365	43,304	46,262	132,930
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator 60%	19,286	20,038	20,817	60,142
Lunch club staff x 2 60%	17,923	18,621	19,345	55,889
Volunteer training and expenses 60%	900	960	1,020	2,880
Recruitment 60%	1,500	0	0	1,500
Supervision by Chief Exec (10% of time) 60%	3,456	3,456	3,456	10,368
Events and Activities - lunch club income 60%	11,544	11,394	11,859	34,797
Marketing 60%	780	840	870	2,490
Evaluation 60%	0	0	1,800	1,800
Contribution to overheads 60%	9,658	9,646	10,225	29,530

TOTAL:	65,047	64,955	69,393	199,396
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	965,955
Activities for generating funds	269,606
Investment income	527
Income from charitable activities	0
Other sources	0
Total Income:	1,236,088

Expenditure:	£
Charitable activities	1,158,655
Governance costs	3,000
Cost of generating funds	179,858
Other	0
Total Expenditure:	1,341,513
Net (deficit)/surplus:	-105,425
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-105,425

Asset position at year end	£
Fixed assets	422,154
Investments	0
Net current assets	-183,773
Long-term liabilities	0
*Total Assets (A):	238,381

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	238,381
*Total Reserves (B):	238,381

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Since our last accounts were published there has been some restructuring within our charity. We reduced our nursery provision from three sites to two, which resulted in one nursery post being made redundant. We also reduced our finance team from two members of staff to one.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	200,291	264,334	210,515
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	55,561	116,339
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
GOAL	79,313	94,625	96,685
Big Lottery Reaching Communities	35,000	35,000	35,000
BBC Children in Need	27,248	31,523	32,109
John Lyon's Charity	0	30,000	34,200
Tudor Trust	20,000	35,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Foyezur Miah**

Role within **Chief Executive**
Organisation:

Appendix A

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator	32,144	33,397	34,696	100,236
Lunch club staff x 2	29,871	31,035	32,242	93,148
Volunteer training and expenses	1,500	1,600	1,700	4,800
Recruitment	2,500	0	0	2,500
Supervision by Chief Exec (10% of time)	5,760	5,760	5,760	17,280
Events and activity expenses	34,240	33,990	34,765	102,995
Marketing	1,300	1,400	1,450	4,150
Evaluation	0	0	3,000	3,000
Contribution to overheads	16,097	16,077	17,042	49,216
TOTAL:	123,412	123,259	130,655	377,326

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Lunch club payments by service users	15,000	15,000	15,000	45,000
	0	0	0	0
TOTAL:	15,000	15,000	15,000	45,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Reaching Communities	43,365	43,304	46,262	132,930
	0	0	0	0
TOTAL:	43,365	43,304	46,262	132,930

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator	32,144	33,397	34,696	86,545
Volunteer Training & Expenses	1,500	1,600	1,700	4,800
Recruitment 60%	1,600	0	0	1,600
Supervision by Chief Exec (10% of time)	5,760	5,760	5,760	17,280
Events and Activities - lunch club income 60%	2,000	2,000	2,000	6,000
Fitness Equipment	500			500
Fitness Instructor	7,800	7,800	7,800	23,400
TOTAL:	51,304	50,557	51,956	153,816

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Plan Zheroes	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Ms Laura Hopper	Position: CEO
Website: http://planzheroes.org	
Legal status of organisation: Registered Charitable Incorporated	Charity, Charitable Incorporated Company or company number: 1154291
When was your organisation established? 15/10/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? Fewer Londoners experiencing food poverty
Please describe the purpose of your funding request in one sentence. Building community networks for the redistribution of good quality surplus food to people living in food poverty
When will the funding be required? 15/06/2017
How much funding are you requesting? Year 1: £43,445 Year 2: £39,319 Year 3: £40,306 Total: £123,070

Aims of your organisation:

Plan Zheroes aims to relieve food poverty through the redistribution of surplus food from businesses to charities that are feeding people in need such as homelessness charities and those that support the elderly, low income families and people with mental healthy or substance misuse issues. Our work also realises positive environmental outcomes by reducing food waste and its negative impact on the environment.

Our mission is to inspire and facilitate connections between food businesses and their local charities and voluntary organisations and to simplify the process of donating surplus food.

Main activities of your organisation:

We run two projects. One is our free online platform for surplus food donations launched in 2015. The platform connects businesses that have food with charities that need it. Businesses can post their surplus food donations via the platform and charities are notified by email. Charities that need help with collecting the food can contact local volunteers, also registered on our platform, for assistance.

Our other project is the Food Save Project at Borough Market - a weekly collection of surplus food at London's iconic Borough Market. Every Saturday our volunteers gather and sort surplus from around 20 traders which is then collected by local charities.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	2	4	15

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	rent - £0

Summary of grant request

Plan Zeroes-The Zero Food Waste Heroes inspires businesses to donate their surplus food to charities and community groups supporting vulnerable and low income people instead of sending it to landfill. We help charities to access good quality surplus food, free of charge, via our online platform for surplus food donations.

Changes in the benefits system, increased housing prices and wage stagnation mean that more and more people are struggling to afford (good quality) food. Charities providing food or meals for no/low income people are facing increased demand for their services alongside a challenging funding environment.

At the same time, food waste continues to be a huge problem in the UK. Food businesses from the manufacturing, retail and hospitality and food service sectors throw away more than 3 million tonnes of food per year, of which more than 50% is estimated to be food which is still perfectly good for people to eat.

Driven by increased pressure from environmental activists and consumers, the high cost of waste, new legislation on food waste in other EU countries, as well as their corporate social responsibility aims, more UK businesses are now looking for ways to redistribute their surplus food.

Our platform makes it easy for businesses to safely and conveniently donate this surplus food. It also allows charities to choose the types of food they need, when they need it. By linking businesses that have food to donate, charities that can use it and volunteers who can help collect and deliver food, our platform enables communities to create localised networks for surplus food redistribution and eliminates intermediary storage and transport.

Having launched our platform (built pro-bono by IT consultancy Keytree) in 2015, we now have 565 registered users -- 151 businesses, 126 charities and 288 volunteers -- 80% of whom are located in London. In 2016, the platform facilitated the redistribution of 9,555 kg of food -- the equivalent of 19,000 meals. Over the next three years, we aim to help those experiencing food poverty by facilitating the redistribution of more than 300,000 kg of food -- the equivalent of 600,000 meals -- to charities free of charge.

Our model meets the Trust's principles of good practice by engaging local people (businesses, charities and volunteers) to help redistribute surplus food to those in their community that need it. Linking businesses and charities directly through technology reduces the carbon footprint of additional storing and transporting food. Volunteers play a key role in the redistribution process by helping collect and deliver food and are highly valued by our charity. Some of our volunteers come from the charities we work with and include formerly homeless and disabled people.

Our current Community Manager, who is herself a former volunteer, is integral to growing and maintaining our network in London. Although the online platform facilitates connections between users, our experience proves that it still requires a great deal of human interaction to maintain the links between businesses and charities. We are seeking funding from City Bridge Trust to support this role over a three year period whilst we develop an independent income stream through charging businesses that use our platform.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?
None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Employing a Community Manager -- the Community Manager is responsible for recruiting new business and charity users to the platform, helping them to overcome the barriers to donating/receiving surplus food, supporting them to use the platform and promoting connections and donations between users.

Effectively promoting the platform -- the Community Manager will promote the use of the platform through Plan Zheroes' business development process, attending business and charity events, promoting Plan Zheroes on social media and creating effective marketing and promotional materials.

Running an efficient platform/social network -- incorporating feedback from users and working with our IT partners, the Community Manager will ensure that the platform is easy to use and reliable.

Engaging with volunteers -- the Community Manager will engage with corporate and individual volunteers helping them to become advocates for our work and connect volunteers with charities to help collect/deliver food.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Improved access to free, healthy food for charities -- more charities will learn about and use our food donation platform. At the end of 3 years, over 300 London based charity/community groups will be registered on our platform and each will have connections to 2 or more businesses.

More free, nutritious meals for people affected by food poverty -- charities will increase their use of surplus food to 1) provide more healthy meals for people in need or 2) to reduce their existing food costs. Food re-distributed via our platform will equate to more than 600,000 free meals.

Improved community resilience -- more businesses and volunteers will be engaged in surplus food redistribution, thus providing a community based solution to food poverty. Over 350 new businesses and 200 volunteers will be registered on the platform by the end of year 3.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

After 3 years of additional funding for the Community Manager post we will have increased our independent income to a level of more than £30,000 per annum which is enough to support this role.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

8,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
CEO salary	40,553	41,344	42,171	124,048
Community Manager Salary	28,700	29,273	29,858	87,831
Employer NI & pension on above	9,978	10,276	10,541	30,795
Desk Space	10,800	11,340	11,907	34,047
Overheads	1,296	1,337	1,379	4,012
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	91,327	93,560	95,856	280,733
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Esmee Fairbairn Foundation	20,000	0	0	20,000
Borough Market	2,800	0	0	2,800
	0	0	0	0
	0	0	0	0

TOTAL:	22,800	0	0	22,800
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
CEO salary costs	14,712	0	0	14,712
Community Manager salary costs	18,283	29,273	29,858	77,414
Employer NI & pension on above	4,684	4,003	4,113	12,800
Desk space	5,400	5,670	5,954	17,024
Overheads	366	373	381	1,120
	0	0	0	0

TOTAL:	43,445	39,319	40,306	123,070
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: October	Year: 2015
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Income received from:	£
Voluntary income	41,172
Activities for generating funds	0
Investment income	0
Income from charitable activities	1,400
Other sources	233,000
Total Income:	275,572

Expenditure:	£
Charitable activities	137,578
Governance costs	32
Cost of generating funds	0
Other	0
Total Expenditure:	137,610
Net (deficit)/surplus:	137,962
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	137,962

Asset position at year end	£
Fixed assets	345,083
Investments	0
Net current assets	2,520
Long-term liabilities	0
*Total Assets (A):	347,603

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	347,603
*Total Reserves (B):	347,603

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of **your** most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	11,803
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	9,680

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Esmee Fairbairn Foundation	0	95,000	0
Joseph Rowntree Charitable Trust	0	0	20,000
Hackney Council	0	0	11,809
Garfield Weston Foundation	10,000	0	0
Leicestershire County Council	0	0	9,680

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Laura Hopper**

Role within **CEO**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Carney's Community	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Wandsworth	
Contact person: Mr Arthur Clark	Position: Centre Manager
Website: http://www.carneyscommunity.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1150650
When was your organisation established? 31/01/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced
Please describe the purpose of your funding request in one sentence. To make a contribution towards the costs of long-term and intensive mentoring with ex-offenders in order to reduce offending and negative behaviour and promote rehabilitation.
When will the funding be required? 08/01/2017
How much funding are you requesting? Year 1: £24,440 Year 2: £23,218 Year 3: £21,996 Total: £69,654

Aims of your organisation:

Carney's Community aims to reduce offending, re-offending and anti-social behaviour, whilst improving social mobility and community cohesion. Our services are targeted at disadvantaged young people aged 11 to 30 who come from deprived backgrounds in Wandsworth. Carney's Community also aims to build the self-discipline, self-esteem, confidence and employability of young people as this is key to reducing offending and enabling disadvantaged young people to reach their full potential.

Carney's Community's key objectives are to engage young people in positive and constructive activity (specifically boxing) whilst providing intensive, long-term and consistent one-to-one mentoring which offers unprejudiced, unconditional support with empathy.

Overall, Carney's Community believes that by empowering young people through mentoring, participation, focusing on their strengths and learning from each other, they can improve not only their future opportunities, but also those of their local communities.

Main activities of your organisation:

Carney's Community has a unique approach towards reducing crime and offending by using boxing alongside intensive and long-term mentoring.

Boxing and sport has been shown to be a successful, and cost-effective, way of tackling the problem of youth crime and gang violence. Sport is an effective way of engaging young people, providing them with positive activities and diverting them away from boredom and crime.

Through mentoring we offer unconditional support and empathy, to help our participants move away from crime, and into more constructive activities (often the focus is on training, education or employment). Mentored participants are less likely to engage in risky/problem behaviour and more likely to experience better physical and mental health. However, mentoring relationships are significantly more likely to be successful when sustained over a period of time (rather than just one or two sessions) and are underpinned by the formation of enduring relationships. As a result, Carney's Community mentoring focuses on long-term support and mentoring.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	7	6	4

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	45

Summary of grant request

Carney's Community are requesting a contribution to our costs spent on mentoring offenders and ex-offenders, through which we aim to reduce offending, re-offending and negative behaviour, and help young people to be the best they can be.

The Borough of Wandsworth combines areas of affluence with areas of severe poverty and there is a clear link between social exclusion and crime. Young people growing up in deprived areas experience more exposure to violence and Wandsworth experiences issues with youth offending, with an 8.53% increase in crime from 2012 to 2013. Whilst 10 to 17-year-olds account for 10.7% of the population they account for 15.5% of all arrests. Re-offending rates for youth offending is also high (at 35.8%) and has been rising since 2008.

The work is delivered in two forms of mentoring support, sessional based and intensive one-to-one mentoring. Other organisations offering mentoring support (e.g. Youth Offending Teams or Social Workers) only offer short-term support due to high caseloads and limited available time, and young people tend to be offered the most intense support when the agency, rather than the participant, feels they most need it, leading to high levels of disengagement. Carney's Community recognises that not all young people are ready to go straight into intensive mentoring. This is why we offer sessional based mentoring during our boxing sessions, to help direct young people who feel they might benefit, to more intensive mentoring when they feel ready. Here, in the one to one mentoring, they put a plan together with trained youth workers on the issues they feel are a problem for them in their own life. Mentoring can be effective in reducing anti-social behaviour, with evidence suggesting that mentoring can reduce delinquency by 12%, aggressive behaviour by 20% and drug use by 6%. Furthermore, mentoring programmes can deliver significant positive impact on re-offending rates, can reduce arrest rates and can increase participation/performance in education, training and employment.

Carney's Community's aims are to reduce offending, re-offending and anti-social behaviour in Wandsworth, whilst improving social mobility and community cohesion. Though a relatively new charity, Carney's is based on the work the two co-founders have been doing in the community for the last 15 years. As a result we have very strong links in the community, and a level of trust that takes a long time to build. Furthermore, we have a policy of long-term, unconditional support that is imperative to effective reduction of re-offending. Evidence shows that mentoring relationships are significantly more likely to be successful if they are sustained over a period of time and are underpinned by the formation of enduring relationships.

It is through this engagement and support that we meet the programme outcomes of more ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced.

Carney's Community are committed to good practise. We are currently undertaking the bronze level quality mark to be able to ensure to our users and funders that we undertake best possible practise. We involve service users in the management and running by running a user committee to ensure that our users are having a say in the way CC is run. The majority of our staff and people who have themselves come through the Carney's Community programme and now, in their final stage of rehabilitation and giving back to the community work with the next generation to stop them making the same mistakes they did. Carney's Community is open to all people regardless of their background. We have an extensive equal opportunities policy and have a policy of never turning anyone away that asks for our help.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are currently working towards our bronze level quality mark with London Youth

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Sessional based mentoring - 20 hours per week

One to one intensive mentoring - 8 hours per week

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

increased engagement in positive activities (and less involvement with negative activities)

Increased engagement with one to one intensive mentoring

improved health, fitness, confidence and self-esteem

reduction in offending

increased enrolment in education, employment and/or training

increased engagement in positive activities

improved confidence and self-esteem

Improved family and/or housing situation

Reduced/stopped offending and re-offending

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. As a charity we do rely on grants. However, we recently set up a social enterprise in a bid to move towards self-sufficient funding, leaving us less reliant on grants. In the primary years we will be hoping to create 5% funding per year, however the trustees have made a statement of intent to move towards 60% self-sufficient funding

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

150

In which Greater London borough(s) or areas of London will your beneficiaries live?

Wandsworth (90%)

Lambeth (7%)

London-wide (3%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Intensive 1-2-1 mentoring	30,000	31,500	33,075	94,575
Sessional based mentoring	10,000	10,500	11,025	31,525
Equipment	5,000	5,250	5,513	15,763
Disclosure application costs	400	420	441	1,261
Young Person engagement, Grants & travel	2,000	2,100	2,205	6,305
Funded Qualifications	1,000	1,050	1,103	3,153
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	48,400	50,820	53,361	152,582

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Wimbledon Community Fund	5,000	0	0	5,000
Expected income from Social Enterprise	1,250	2,500	5,000	8,750
	0	0	0	0
	0	0	0	0
TOTAL:	6,250	2,500	5,000	13,750

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	
0	0	0	0	
0	0	0	0	
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Intensive 1-2-1 mentoring	19,760	18,772	17,784	56,316
Sessional based mentoring	4,680	4,446	4,212	13,338
Equipment	0	0	0	0
Disclosure Application Costs	0	0	0	0
Young person engagement, grants and travel	0	0	0	0
Funded Qualifications	0	0	0	0
	0	0	0	0
TOTAL:	24,440	23,218	21,996	69,654

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: January	Year: 2016
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Income received from:	£
Voluntary income	200,011
Activities for generating funds	0
Investment income	264
Income from charitable activities	11,335
Other sources	0
Total Income:	148,469

Expenditure:	£
Charitable activities	178,401
Governance costs	0
Cost of generating funds	28,898
Other	0
Total Expenditure:	207,299
Net (deficit)/surplus:	4,311
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	6,750
Investments	0
Net current assets	80,456
Long-term liabilities	0
*Total Assets (A):	87,026

Reserves at year end	£
Restricted funds	14,113
Endowment Funds	0
Unrestricted funds	72,913
*Total Reserves (B):	87,026

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	5,178	5,629	7,412
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Battersea Park Youth Club	0	12,500	30,000
The Tudor Trust	25,000	9,371	26,040
William Wates Memorial Trust	0	9,912	25,000
Sapphire Trust	10,000	15,000	1,394
Battersea Power Station Foundation	0	0	25,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Arthur Clark**

Role within **Lead Youth Worker**
Organisation:

Appendix A

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Intensive 1-2-1 mentoring	30,000	31,500	33,075	94,575
Sessional based mentoring	10,000	10,500	11,025	31,525
Equipment	5,000	5,250	5,513	15,763
Disclosure application costs	400	420	441	1,261
Young Person engagement, Grants & travel	2,000	2,100	2,205	6,305
Funded Qualifications	1,000	1,050	1,103	3,153
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	48,400	50,820	53,361	152,582
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Wimbledon Community Fund	5,000	0	0	5,000
Expected Income from Social Enterprise	1,250	2,500	5,000	8,750
	0	0	0	0
	0	0	0	0

TOTAL:	6,250	2,500	5,000	13,750
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	
0	0	0	0	
0	0	0	0	

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Intensive 1-2-1 mentoring	14,144	14,394	14,643	43,181
Sessional based mentoring	5,658	5,757	5,857	17,290
Equipment	0	0	0	0
Disclosure Application Costs	0	0	0	0
Young person engagement, grants and travel	0	0	0	0
Funded Qualifications	0	0	0	0
Associated Management costs (15%)	2,970	3,023	3,075	9,068

TOTAL:	22,772	23,174	23,575	69,539
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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Synergy Theatre Project	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Hazel East	Position: Development Manager
Website: http://www.synergytheatreproject.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1088692
When was your organisation established? 10/01/2001	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced
Please describe the purpose of your funding request in one sentence. Provision of arts based through-care support using theatre based engagement and training to support the rehabilitation and resettlement of prisoners and ex-prisoners.
When will the funding be required? 01/08/2017
How much funding are you requesting? Year 1: £30,379 Year 2: £31,355 Year 3: £31,975 Total: £93,709

Aims of your organisation:

Synergy works through theatre towards the rehabilitation of prisoners, ex-prisoners and young people at risk of offending. We seek to create a ground-breaking, interrelated programme of artistic work which harnesses the energy, instincts, and life experiences of those we work with, gives them a voice and, in doing so, their dignity back. We want to inspire change by capturing the imagination and affecting the feelings, behaviours and attitudes of participants and public, whilst doing our part to influence the arts and criminal justice sectors towards systemic change. Our work provides practical opportunities which develop beneficiaries' skills, capabilities and resilience, builds a bridge from prison to social reintegration, provides vital support to rehabilitation, and seeks to prevent young people from entering the criminal justice system. Our overall aim is to support desistance from crime.

Main activities of your organisation:

Theatre and film productions performed by prisoners and ex-prisoners alongside professionals in prisons, theatres, schools and Pupil Referral Units;

Synergy Studio, theatre-based training, work placement and employment programme for prisoners and ex-prisoners to develop specific creative and transferable skills, offering through-care support and aiding the transition from resettlement to work;

Young people's programme targeting those at risk of offending and young offenders -- delivered by professional practitioners supported by trained ex-prisoner facilitators -- comprising an annual production and bespoke projects;

A new writing programme cultivating plays by prisoners and ex-prisoners through courses, competitions, mentoring and routes into mainstream theatre;

Synergy Services, bespoke role-play training initiative for London CRC Probation's trainee probation officers utilising skills and experience of - and providing employment opportunities for - ex-prisoner facilitators;

Synergy's current annual programme includes 2 productions, 8 courses, 9 bespoke young people's projects and 24 role-play training sessions, impacting approximately 80 prisoners/ex-prisoners, 300 young people at risk of offending and audiences of 2,000.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	3	5	10

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Renewable on six-monthly basis

Summary of grant request

Funds will facilitate the provision of long-term through-care support for prisoners/ex-prisoners through a creative programme that engages beneficiaries inside prison and offers a range of practical opportunities upon release, including involvement in theatre projects, training in performance, stage management, workshop facilitation, script-writing and film. We also offer accreditation, work placements and employment, both within Synergy and through a range of partnerships with external organisations, strengthening progression opportunities for beneficiaries.

Ex-prisoners face exclusion and difficulty securing employment/training, resulting in 45% being re-convicted within 12 months, 60% of those with no qualifications being re-convicted within a year and only 27% of prisoners entering employment upon release (Bromley Briefings 2016). Prisoners/ex-prisoners are often receptive to arts engagement which is informal, non-hierarchical and offers alternative routes to learning. Evaluation of participant feedback identified the need to develop intermediate courses, including accreditation to validate achievements of individuals often lacking any formal qualifications, supporting their personal and professional development. Support will be delivered through:

- Three productions per year by 2018, in a prison, a mainstream theatre and a young people's tour;
- Delivering 10 courses per year by 2018, offering different attainment levels and accreditation;
- Growing work placements with current arts partners and brokering new partnerships;
- Providing one-to-one support, including Individual Learning Plans and six-monthly progress reviews where possible;
- Increasing opportunities for ex-prisoner training and employment on productions and projects.
- Developing role play training initiative to create more employment opportunities for ex-prisoners.
- One-to-one writer development of prisoners/ex-prisoners.

We aim to empower prisoners and ex-prisoners to fulfil their potential and transform their lives. Synergy offers access to arts and learning which develops life, social and professional skills, improves self-esteem, impacts positively on behaviour and future motivations and extends social networks. This, in addition to progression advice and work opportunities, increases employability, helping to break the cycle of re-offending and create better life chances, meeting the City Bridge programme outcome around rehabilitation and resettlement of offenders, with a particular focus on through care support, from prison to release.

Synergy sit amongst leaders in our field of arts and criminal justice, we are well respected and confident in our evidence for the impact of the arts within the desistance and rehabilitation agendas. Our work provides a unique blend of theatre and arts based training with an holistic, wrap around approach to support and rehabilitation of ex-offenders. Through different strands of work we offer different levels of engagement to meet the range of needs of our beneficiaries.

The following are just some of the ways that we involve beneficiaries in our work:

- One ex-service user, now a trained drugs counsellor, has been a trustee since 2009;
- An ex-prisoner works in the office two days per week as Synergy Studio Assistant;
- Ex-prisoner actors and facilitators contribute to design and delivery of bespoke projects for young people and role play training;
- Ex-prisoners, alongside the Artistic Director, participate in public forums;
- Ex-prisoner focus groups contribute to project development.

Synergy's artistic programming represents a diverse range of voices and backgrounds as do our casts and crew. We provide a variety of roles to create opportunities for a wide range of interests, skills and capabilities. We actively promote an ethos to support and nurture beneficiaries and volunteers engaged with our work. We seek to be environmentally friendly within our office and our projects. We recycle, only print where necessary and minimise our use of energy, switching off all appliances when not in use. The sets from our theatre productions are recycled through Set-Exchange.com.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Memberships: Steering group member - National Alliance for Arts in Criminal Justice;

Criminal Justice Alliance

Steering group members - Koestler Trust

OCR (Oxford Cambridge and RSA) Approved Centre

2015 Writers' Guild Award for Best New Play for Young Audiences

2012 Brian Way Award

Butler Trust Development Award

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than three activities or outputs you plan to deliver over the period requested. Try to be specific.

Producing an annual production in prison to engage 12 serving prisoners each year who can then be supported 'through-the-gate' onto Synergy Studio and prisoner based projects on their release.

Supporting 240 prisoners/ex-prisoners to access theatre-based courses in workshop facilitation, writing, stage management and film which will develop practical and transferable skills over three years.

Supporting 60 prisoners/ex-prisoner to access employment opportunities as actors, writers, backstage, workshop facilitators and trainers with Synergy over three years.

Referring 30 prisoners/ex-prisoner over three years to partner organisations who are able to offer theatre/arts based employment opportunities to ex-prisoners who have previously engaged with Synergy's programme.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

To reduce reoffending of prisoners and ex-prisoners - 75% of participants will not reoffend within 6 months of being released, 80% of participants will report a changed view of the future and a determination not to reoffend, 80% of participants report an improved and positive peer support network.

To improve skills of prisoners and ex-prisoners by providing a range of arts-based training - 240 prisoners/ex-prisoners take part in a Synergy Studio course 70 prisoners/ex-prisoners achieve a qualification, 144 go on to further courses and/or access further education, 192 report improved communication and social skills.

Increased confidence and self-esteem for prisoners/ex-prisoners - 80% prisoners/ex-prisoners report positive changes to self-concept and a positive impact on future aspirations. 200 prisoners/ex-prisoners take part in final presentations to public audiences and report pride in their achievements. 80% report reduced isolation through developing a positive peer support network.

Increase employability for prisoners and ex-prisoners through engagement with theatre, training and work experience - 75% prisoners/ex-prisoners report improved skills and increased employability, 60 ex-prisoners gain employment within Synergy, 30 go on to work placements or employment with partner organisations.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We have a strong fundraising track record and are currently in receipt of a small number of multi-year grants, including funding from Big Lottery and Lloyds B Foundation, putting us in a strong position to ensure sustainability. We will continue to develop relationships with funders, diversifying income through earned and partnership contributions, ensuring continuity in service once the grant ends.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?				
Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing: Direction	90,789	93,427	95,573	279,789
Staffing: Programme	118,054	135,557	151,438	405,049
Staffing: Fundraising & comms	21,376	28,028	43,672	93,076
Admin & overheads	30,728	31,994	32,326	95,048
10% contingency on grants not raised	9,038	13,136	19,498	41,672
	0	0	0	0
	0	0	0	0
TOTAL:	269,985	302,142	342,507	914,634

What income has already been raised?				
Source	Year 1	Year 2	Year 3	Total
Big Lottery	73,510	75,628	77,141	226,279
Trusts and Foundation	99,695	52,229	21,932	173,856
Donations & Theatre Tax relief (projected)	12,813	11,601	13,601	38,015
Earned Income (projected)	15,600	20,300	25,590	61,490
TOTAL:	201,618	159,758	138,264	499,640

What other funders are currently considering the proposal?				
Source	Year 1	Year 2	Year 3	Total
Paul Hamlyn Foundation	60,000	60,000	60,000	180,000
Big Lottery (continuation funding, application to be submitted)	0	37,200	37,944	75,144
Other trusts and foundations in pipeline (yet to apply)	0	40,000	103,000	143,000
	0	0	0	0
TOTAL:	60,000	137,200	200,944	398,144

How much is requested from the Trust?				
Expenditure heading	Year 1	Year 2	Year 3	Total
Contribution to salaries of Artistic Director & General Manager (Direction staffing)	22,697	23,357	23,893	69,947
Contribution to admin & overheads	7,682	7,999	8,082	23,763
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	30,379	31,355	31,975	93,709

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: May	Year: 2016
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Income received from:	£
Voluntary income	2,156
Activities for generating funds	0
Investment income	185
Income from charitable activities	30,029
Other sources	293,619
Total Income:	325,989

Expenditure:	£
Charitable activities	266,296
Governance costs	19,151
Cost of generating funds	24,250
Other	0
Total Expenditure:	309,697
Net (deficit)/surplus:	16,292
Other Recognised Gains/(Losses):	
Net Movement in Funds:	

Asset position at year end	£
Fixed assets	2,461
Investments	0
Net current assets	38,591
Long-term liabilities	0
*Total Assets (A):	41,052

Reserves at year end	£
Restricted funds	
Endowment Funds	
Unrestricted funds	4
*Total Reserves (B):	4

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery	101,197	111,039	118,897
Esmee Fairbairn Foundation	0	25,000	20,000
Children In Need	0	23,632	30,638
Monument Trust	30,000	30,000	30,000
Gulbenkian Foundation	0	0	61,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Hazel East**
 Role within Organisation: **Development Manager**

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The City Bridge Trust
Investing In Londoners:
Application for a grant

About your organisation

Name of your organisation: Aston-Mansfield	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Newham	
Contact person: Miss Briony Fleming	Position: Fundraising and Communications Officer
Website: http://www.aston-mansfield.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 220085
When was your organisation established? 31/10/2000	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved skills in financial management
Please describe the purpose of your funding request in one sentence. To up-skill and develop small and emerging Voluntary and Community Sector groups, to provide skills, knowledge and resources around successful financial management.
When will the funding be required? 31/07/2017
How much funding are you requesting? Year 1: £48,210 Year 2: £46,731 Year 3: £48,555
Total: £143,496

Aims of your organisation:

Our aim is to create stronger communities in Newham. To create a strong and inclusive society in which all are free to participate and to deliver the space, connections and developmental experiences to enable people, facing some of the worst poverty in England, to thrive and flourish

Main activities of your organisation:

Aston-Mansfield has been working in the heart of east London for over 130 years. We provide a wide range of community development support and activities in the London Borough of Newham, directly delivering services to around 1000 people and 900 organisations each year. Our two centres are open twelve hours a day, seven days a week, with some 2000 people participating in activities. Our services bring together people from diverse backgrounds to tackle poverty and deprivation. We aim to improve people's lives: working with children, young people and families, whilst also developing community groups and the voluntary sector. We create the space, connections and developmental experiences to enable people, facing some of the worst poverty in England, to thrive and flourish

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
8	0	10	50

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Project aims: We will work with small and developing VCSE organisations to give them the skills to understand, record and control their finances. We will aim to help organisations better understand financial practices and what they must do to be financially viable. We will create a pool of resources to help groups upskill their staff teams and put in place effective financial procedures - leaving a long lasting and effective legacy for the project. We will deliver 1:1 sessions, outreach and group training and workshops to ensure effective learning environments that work for each organisation

Need for Project: As an infrastructure organisation we work with almost 200 new and developing groups a year. When supporting groups with funding applications we are aware that many do not have sound finance systems that are robust enough to create a viable audit trail once they are successful with external funding. We run a seed grant programme for our sister charity Aston-Mansfield Charitable Trust and are aware of the poor quality of financial reporting on the end of grant period. We are currently the only capacity building organisation working with small and emerging groups in Newham. Groups often come to us when contact with other agencies alerts them to the fact that they are not managing their finances effectively: funders requesting information they do not have, or official bodies unsatisfied with annual accounts. Groups commonly make contact when wanting to apply for funding and discover in the process that they have no financial systems in place or no idea how to budget for their project.

How the work will be delivered: The project will recruit two workers responsible for: outreach & 1:1 work with small-medium VCSE groups; development and piloting of a finance toolkit and fact sheets; organising and delivering a programme of training sessions and events (supported by corporate partners and our own staff/contacts). We will recruit volunteers who will bring specialist financial expertise to the project. The project will develop a range of resources including a finance toolkit for new groups. This toolkit would include templates, model policies and procedures and the software to run a simple petty cash and financial recording system for a small start up group. Other resources would be developed to meet the needs of organisations at different points of their journey. Resources will offer information in straightforward language and template spreadsheets and policies for groups to tailor for their own use.

Why our organisation: We are well connected - we have a mailing list of nearly 700 local groups that we contact monthly with information on local events and updates on the voluntary sector. We have been working in this arena for the last 25 years and our organisation has been around for over 100 years. We delivered a community accountant project that closed about 8 years ago but still signpost groups looking for financial services to accountants. In a recent impact survey for CIU users 37% of the suggestions for future training were linked to funding or finance.

How will it meet the trust's outcomes and principles of good practice: Both volunteers & users are integral to our project and its ongoing success. Users have already been consulted on their organisational needs and we will continue to consult and evaluate the experience of users to ensure the project stays responsive to need. Volunteers will be sought out and relationships developed to create an effective two-way learning process with all the work AM delivers, our project will target and work with groups that fully reflect the diverse demographics of Newham.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are an Investors in People qualified organisation. Our buildings are OFSTED registered and our children's play project is rated as Outstanding. We are a Living Wage employer and our Youth Programme is currently working towards a nationally recognised quality mark for youth provision.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Outreach and 1:1 sessions with new and developing groups - to help them assess gaps in their knowledge and understanding and help them recognise what they need to learn and develop.

Deliver training sessions to upskill and share knowledge and learning with VCSE organisations in Newham.

Plan, research and develop a range of tools and fact-sheets which can be used by VCSE organisations to continue and share their learning and ensure their organisations are financially stable.

Recruit a pool of volunteers with financial expertise to help expand and develop the reach of the programme.

Deliver activities which are tailored to each individual organisation and help them move forward against their own goals.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

By the end of the project participants will: have improved knowledge and expertise in financial management from writing budgets to managing and recording income and expenditure. As a result their organisations will be more accountable and sustainable.

By the end of the project participants will: have customised financial policies and procedures in place in their organisation that they use to effectively manage their finances and can demonstrate this effective financial management to others.

By the end of the project participants will: have attended workshops that enhance and broaden their understanding of managing finance and the financial requirements of running a charity (SORP). The organisations they lead will therefore be more effectively managed and more accountable.

By the end of the project participants will: be more aware of good practice and legal requirements in relation to financial management and be able to call on a pool of corporate mentors and advisors to help groups improve their organisation's financial learning and capacity where needed.

By the end of the project participants will: Have access to resources that can be used to ensure they can establish sound financial systems from the beginning of their existence.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

At the end of the project we will have a cohort of experienced volunteers and established a reputation&expectation of this service within the CIU. We will establish a programme of work, toolkits and factsheets, a rigorous and successful induction and training plan for volunteers. Our volunteer coordinator could maintain this service with management input from core staff in the CIU.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

200

In which Greater London borough(s) or areas of London will your beneficiaries live?

Newham (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs (Project Lead, Project Worker & Volunteer)	31,122	31,429	31,738	94,289
Staff Recruitment	300	0	0	300
Staff & Volunteer Training	1,000	1,000	1,000	3,000
Staff and Volunteer Travel Costs	468	468	468	1,404
Events and Training (inclusive of room hire, materials, refreshments & publicity)	1,940	1,740	1,740	5,420
Venue Hire and Office Accommodation	5,040	5,040	5,040	15,120
Production of resources (inclusive of FactSheets and Toolkit, and including monitoring, evaluation and final impact report)	1,100	250	1,750	3,100
Running Costs (inclusive of stationary, photocopying, telephones etc.)	1,600	1,150	1,150	3,900
Overheads (management & supervision, HR, IT and finance support)	5,640	5,654	5,669	16,963

TOTAL:	48,210	46,731	48,555	143,496
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs (Project Lead, Project Worker & Volunteer)	31,122	31,429	31,738	94,289
Staff Recruitment	300	0	0	300
Staff & Volunteer Training	1,000	1,000	1,000	3,000
Staff and Volunteer Travel Costs	468	468	468	1,404
Events and Training (inclusive of room hire, materials, refreshments & publicity)	1,940	1,740	1,740	5,420
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Running Costs (inclusive of stationary, photocopying, telephones etc.)	1,600	1,150	1,150	3,900
Overheads (management& supervision, HR, IT and finance support)	5,640	5,654	5,669	16,963
TOTAL:	48,210	46,731	48,555	143,496

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary Income	7,752
Activities for generating funds	42,663
Investment Income	0
Income from charitable activities	1,255,068
Other sources	17,626
Total Income:	1,323,109

Expenditure:	£
Charitable activities	1,226,187
Governance costs	30,874
Cost of generating funds	78,201
Other	0
Total Expenditure:	1,335,262
Net (deficit)/surplus:	-12,153
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-12,153

Asset position at year end	£
Fixed assets	1,852,334
Investments	0
Net current assets	213,644
Long-term liabilities	3,123
*Total Assets (A):	2,062,855

Reserves at year end	£
Restricted funds	57,294
Endowment Funds	1,609,470
Unrestricted funds	396,091
*Total Reserves (B):	2,062,855

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

We are undertaking a new strategic direction to make our core service areas more integrated/joined up for our clients, with an anticipated 3 year transition period. Our board agreed upon using a set amount of reserves to implement this. This will be monitored by the board at bimonthly meetings. The monitoring will take the form of a financial statement and progress against the agreed plan.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	28,190	6,111	6,924
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Aston-Mansfield Charitable Trust	494,000	375,000	400,000
Heritage Lottery	0	18,050	0
East End Community Foundation	0	7,000	9,400
London Catalyst	0	8,000	5,000
Children in Need	0	2,891	6,957

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Briony**

Role withIn **Fleming**
Organisation:

The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Enfield Voluntary Action	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Enfield	
Contact person: Mrs Jo Ikhelef	Position: Development & Funding Advice Manager
Website: http://www.enfieldva.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1077857
When was your organisation established? 05/01/1991	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved skills in financial management More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. To improve the financial management and impact reporting of VCOs to demonstrate their value to facilitate development for opportunities of social prescribing and social enterprise.
When will the funding be required? 02/10/2017
How much funding are you requesting? Year 1: £58,544 Year 2: £59,566 Year 3: £0 Total: £118,110

Aims of your organisation:

A) THE PROMOTION OF ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE BOROUGH OF ENFIELD AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS

B) THE PROMOTION AND ORGANISATION OF CO-OPERATION IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO THAT END TO BRING TOGETHER REPRESENTATIVES OF THE STATUTORY AUTHORITIES AND VOLUNTARY ORGANISATIONS ENGAGED IN FURTHERANCE OF THE ABOVE PURPOSES WITHIN THE BOROUGH OF ENFIELD

Main activities of your organisation:

EVA aims to help local voluntary and community organisations become sustainable organisations enabling them to provide services to residents with diverse needs across Enfield.

Membership, News and Social Media: EVA maintains a 700+ database of organisations receiving information from EVA via post, email and EVA's website.

Community Accountancy Service (ECAS) provides practical financial and budgeting skills training and one-to-one support; as well as supporting the implementation of good financial management, thus contributing to more sustainable and effective services to Enfield residents.

Development and Funding Advice Service (DFAS) enables EVA to provide relevant and targeted training and one-to-one support which aims to build the capacity, strength and sustainability of groups in Enfield's voluntary and community sector.

Volunteer Centre Enfield (VCE) encourages and supports good practice in volunteer management; provides training, one to one appointments, and advice and information to local residents who are interested in volunteering.

Strategic representation of the needs of residents through the community groups that serve them.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	4	6	3

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	3.5 years

Summary of grant request

The Need

Financial Management

â€¢Increased financial regulation, e.g. auto-enrolment of pensions, corporate tax for non-profit companies, fundraising levy; and SORP 2015 conversance

â€¢Where financial regulations are not met, voluntary and community organisations (VCOs) pay fines and are drawn into lengthy communication with regulators resulting in frustration and closure

â€¢VCOs told EVA in a recent survey that they need help with financial management, Quickbooks training, budgeting and bookkeeping.

Impact Reporting

â€¢Very different expectations of what constitutes a project plan between funders and applicants

â€¢Consultation and Impact not clearly communicated by VCOs because they seem obvious, difficult to measure and not easily presentable

â€¢The method of data visualisation as a presentation tool is underused

Social Enterprise

â€¢Competition for charitable trust funding is increasing

â€¢Grants from local authorities are being cut

â€¢33 out of 35 EVA survey responses reported an increase in demand for their services, whereas 30 out of 35 VCOs said that they had found it harder to get funding

â€¢VCOs find business jargon a barrier and lack confidence with enterprise skills

Social Prescribing

â€¢All Enfield Health and Social Care core grants were cut in 2016

â€¢Commissioners expect providers to work in partnership, despite little experience of this in Enfield

â€¢Higher standards of evidence required by health commissioners

Project Delivery

The Community Accountant (32hrs/week) and the Development & Funding Advice Manager (31hrs/week) will provide one-to-one advice to 60 VCOs each over 2 years covering financial management; and monitoring, evaluation and impact reporting.

24 workshops covering;

1. Consultation and Market Research
2. Track Record Report and Measuring Impact
3. Marketing through Communicating Impact
4. Social Return on Investment and Data Visualisation
5. Diversifying Funding Sources
6. Partnership Agreements
7. Delivering Health and Wellbeing Outcomes
8. Sustainability Plans and Finding Efficiencies
9. Budgeting
10. Pricing Services and Full Cost Recovery
11. Forecasting
12. Presenting Accounts

What will be Achieved?

Finance

â€¢Efficiencies in budgets will be found

â€¢Projects will be more sustainable

â€¢Transparency will improve partnership working

â€¢Increased understanding and implementation of financial systems (Quickbooks and Sage)

Impact

- â€¢ Projects and services will be funded
- â€¢ Better monitoring and evaluation systems
- â€¢ Clearer impact reporting

Enterprise

- â€¢ Greater diversification of income
- â€¢ More social enterprises
- â€¢ Business plans drafted
- â€¢ Health Foundation for a social prescribing project established
- â€¢ Health outcomes communicated
- â€¢ Track record established

Why EVA is the Right Organisation

For 26 years EVA has provided expert and professional guidance, training and development support to local VCOs. Our development services enable groups to improve the lives of people living in poverty or who are less equal in society. This is only possible if community representatives are not deterred by complex financial regulations. They can only gain continued support and resources to run activities if they can demonstrate impact. These skill sets are rarely in place when a group of people set out to make a difference in their community. This support requires advanced level technical assistance. We identify goals, empower representatives, answer questions and facilitate action points. During our first two years of our three year City Bridge Trust project, our development workers have held 913 support sessions.

Meeting the Trust's Programme Outcomes

60 organisations **will** have improved skills in financial management.

60 organisations **will** have improved capabilities in monitoring, evaluation and impact reporting.

Meeting the Trust's 'Principles of Good Practice'

An annual survey will complement regular feedback, which will enable us to track the benefits of our service and make improvements. This project is designed to accommodate small, less well-resourced organisations with targeted outreach at accessible times, suitable/ changing locations and entry level activities. Our learning will be shared via our partnership networks, EVA website, Twitter and Facebook.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

POASSO level 1 self assessed

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

The Community Accountancy Service will provide one-to-one sessions, phone calls and email support for 60 VCOs on financial management.

The Development and Funding Advice Service will provide one-to-one sessions, phone calls and email support for 60 VCOs on monitoring and evaluation; and demonstrating and communicating impact.

The Community Accountancy Service and the Development and Funding Advice Service will provide one-to-one sessions, phone calls and email support for 30 VCOs on social enterprise skills.

The Community Accountancy Service and the Development and Funding Advice Service will provide one-to-one sessions, phone calls and email support for 30 VCOs using a range of technical and practical skills and confidence building techniques to meet indicators to prepare VCOs for a social prescribing project.

24 workshops run monthly by EVA development staff and 3 partnership health events following a structured business plan template.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

60 organisations have improved financial management systems

60 Organisations are better able to demonstrate Impact

30 organisations have improved enterprise skills and are able to make greater efficiencies

30 organisations are better equipped as providers to demonstrate health and wellbeing outcomes

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This project will form the foundation of a social prescribing project, made possible with increased capacity of local VCOs through improved financial management and communicating health outcomes. The enterprise outcome will provide the necessary self-sufficiency for social prescribing. The events will initiate partnerships, creating the conditions for a larger scale health project, attractive to health funders or Clinical Commissioning Groups.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

40

In which Greater London borough(s) or areas of London will your beneficiaries live?

Enfield (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Community Accountant Salary-32hrs	46,158	46,619	0	92,777
Development & Funding Advice Manager Salary-31hrs	37,673	38,050	0	75,722
Training Costs	1,400	1,400	0	2,800
Health Events	500	1,000	0	1,500
Administration	900	900	0	1,800
Line Management	2,700	2,700	0	5,400
Staff Training	500	500	0	1,000
Staff Travel	300	300	0	600
	0	0	0	0

TOTAL:	90,130	91,469	0	181,599
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Borough of Enfield	22,500	22,500	0	45,000
EVA Reserves	9,087	9,403	0	18,489
	0	0	0	0

TOTAL:	31,587	31,903	0	63,489
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Community Accountant Salary-20hrs	28,336	28,619	0	56,955
Development & Funding Advice Manager Salary-21hrs	23,908	24,147	0	48,055
Training Costs	1,400	1,400	0	2,800
Health Events	500	1,000	0	1,500
Administration	900	900	0	1,800
Line Management	2,700	2,700	0	5,400
Staff Training	500	500	0	1,000
Staff Travel	300	300	0	600
	0	0	0	0

TOTAL:	58,544	59,566	0	118,110
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	0
Activities for generating funds	373,509
Investment income	1,051
Income from charitable activities	4,438
Other sources	0
Total Income:	378,998

Expenditure:	£
Charitable activities	330,970
Governance costs	0
Cost of generating funds	43,039
Other	0
Total Expenditure:	374,009
Net (deficit)/surplus:	4,989
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	543,071

Asset position at year end	£
Fixed assets	2,534
Investments	0
Net current assets	540,537
Long-term liabilities	0
*Total Assets (A):	543,071

Reserves at year end	£
Restricted funds	192,004
Endowment Funds	0
Unrestricted funds	351,067
*Total Reserves (B):	543,071

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
71-80%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	289,305	239,820	251,412
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Basis	91,530	22,884	0
Big Lottery EAST	0	33,225	16,075
Tudor Trust	20,000	0	6,000
Big Lottery Ageing Better	0	8,771	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Paula Jeffery**

Role within **Chief Executive**
Organisation:

Revised Budget Appendix 1

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Community Accountant Salary	49,608	49,608	0	99,216
Development & Funding Advice Manager Salary	35,202	35,202	0	70,404
Training Costs	350	350	0	700
Health Events	500	1,000	0	1,500
Administration	900	900	0	1,800
Line Management	4,500	4,500	0	9,000
Staff Training	500	500	0	1,000
Staff Travel	300	300	0	600
	0	0	0	0

TOTAL:	91,860	92,360	0	184,220
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Borough of Enfield	22,500	22,500	0	45,000
EVA Restricted Reserves	19,361	19,361	0	38,991
	0	0	0	0

TOTAL:	41,861	41,861	0	83,722
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Community Accountant Salary-21hrs	28,938	28,938	0	57,876
Development & Funding Advice Manager Salary-15hrs	14,011	14,011	0	28,022
Training Costs	350	350	0	700
Health Events	500	1,000	0	1,500
Administration	900	900	0	1,800
Line Management	4,500	4,500	0	9,000
Staff Training	500	500	0	1,000
Staff Travel	300	300	0	600
	0	0	0	0

TOTAL:	49,999	50,499	0	100,498
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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Voluntary Action Islington Limited	
If your organisation is part of a larger organisation, what is its name? Not applicable	
In which London Borough is your organisation based? Islington	
Contact person: Ms Guljabeen Rahman	Position: Chief Executive
Website: http://www.vai.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 291890
When was your organisation established? 01/02/1971	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with the skills to improve their volunteer management
Please describe the purpose of your funding request in one sentence. To help local organisations maximise potential from volunteer involvement by providing training, consultancy and resources to managers, staff and volunteers
When will the funding be required? 01/09/2017
How much funding are you requesting? Year 1: £52,826 Year 2: £0 Year 3: £0 Total: £52,826

Aims of your organisation:

- * Provide support to our members (voluntary and community organisations in Islington)
- * Improve the effectiveness of local voluntary and community organisations
- * Develop the voluntary sector in Islington
- * Mobilise our members to influence change

Main activities of your organisation:

- * Provide an information service to our members
- * Provide basic capacity building support, especially to smaller and newly forming groups
- * Promote and facilitate volunteering
- * Enable our members to act together to influence change by supporting networks

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	2	12	11

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	7 years and 6 months

Summary of grant request

This request is for a continuation grant for one year, to work with at least 15 community organisations in Islington.

The aim of this project is to develop the knowledge and skills of voluntary organisations to create effective volunteer programmes that enable them to achieve their objectives.

The need for the project has been identified through feedback from local organisations who have found the recruitment and retention of volunteers to be challenging. This is due to the lack of necessary policies and procedures and specific knowledge and skills around volunteer management. Many organisations lack the capacity to supervise volunteers, therefore highlighting the need to create a new role of volunteer supervisor.

We will offer a structured package of advice and support to a minimum of 15 organisations, to meet their specific needs, as well as an open training programme for all participants to attend. VAI's Project Worker will conduct the initial assessment, develop the action plan and offer support throughout the duration of the project. Additional specialist knowledge will be brought in for some of the training sessions, as necessary.

As the membership organisation for local community organisations and the accredited Volunteer Centre for Islington we are the right organisation to deliver this work. One of our core purposes is to improve the effectiveness of local organisations and we have a strong track record in delivering capacity building programmes, particularly with smaller less well-resourced groups.

90% of groups we work with on capacity building programmes say that they are looking for volunteers and many want to develop their existing volunteers to become volunteer coordinators. Local community centres and hubs also depend on volunteers to provide many of their services. They have a lot of interest from residents in volunteering but often people interested in volunteering do not have a very clear understanding about what is involved. Our project request responds to this feedback. It builds on Voluntary Action Islington's track record of working with organisations, including feedback from previous courses that we have run on the management of volunteers.

The Project Worker will use sector knowledge to identify suitable candidates for the programme, and will ensure that smaller, less well-resourced organisations in particular are aware of the project. Bearing this in mind, the project will focus on organisations that have a structure in which the volunteer placements can be supported. This does not exclude smaller organisations, but requires the ability to commit time and any available resources in order to be successful. Ideally, organisations will have a dedicated worker to give them the ability to engage in all aspects of the programme, but this may not always be the case.

We will obtain feedback from participants in the project after each training course and one to one meeting. We will monitor use of the online resources that we develop. We will conduct a survey with the organisations whose personnel have been involved in the project after 12 months to ascertain what changes they have made as a result of taking part and what the impact of this has been on the quality, consistency, and range of services they provide. Once the information is collated, a final report will be compiled, and learning and recommendations will be used to develop and shape future development and delivery of such programmes. Any tools, policies and best practice developed in the course of this programme will be shared with the sector through the Volunteering page on our website. Workshops and masterclasses on volunteer recruitment and management can also be offered to organisations as part of the Volunteer Centre's core offer.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are an Investors in People Organisation. We are the accredited Volunteer Centre for Islington.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

We will provide one to one advice about volunteer management to staff from 15 local voluntary organisations, including face to face, telephone and email support.

We will deliver 6 training workshops on effective management of volunteers, involving 30 staff from 15 organisations

We will work with 5 organisations to deliver their own Introduction to Supervision workshops for volunteers who are taking on the supervision of other volunteers.

We will deliver introduction to volunteering induction programmes with 15 organisations, involving 60 participants.

We will develop resources to share online, to support the 15 organisations that we are working with to share learning, contacts and other relevant information. Resources will be shared on VAI's website and social media for the benefit of other organisations

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

15 local voluntary organisations have improved their policies and practices for inducting, managing and supervising volunteers. This will include at least 8 organisations with no full time staff

60 people will have a better understanding about what is involved in volunteering as a result of taking part in Introduction to volunteering induction programmes

5 organisations will have increased the sustainability of their volunteer programmes through the introduction of new supervisor roles

15 organisations will have better access to information to support the management of volunteers and to improve their policy and practice through online resources. These resources will continue to be used after the project has been completed

15 organisations will have increased their service delivery or improved the quality and consistency of their service delivery as a result of taking part in the project.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We plan to sustain improvements by producing online resources that can be used after the project is completed and by developing the use of relevant social media so that organisations and individuals can share experiences and collaborate, both during the project and after it has been completed.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

60

In which Greater London borough(s) or areas of London will your beneficiaries live?

Islington (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing	34,070	0	0	34,070
Premises, Utilities	3,174	0	0	3,174
ICT, Stationery, Postage	1,915	0	0	1,915
Compliance, Insurance, Audit	1,135	0	0	1,135
Management, Administration, Finance	10,234	0	0	10,234
Training	2,400	0	0	2,400
Volunteer Expenses	520	0	0	520
	0	0	0	0
	0	0	0	0

TOTAL:	52,826	0	0	52,826
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing	34,070	0	0	34,070
Premises, Utilities	3,174	0	0	3,174
ICT, Stationery, Postage	1,915	0	0	1,915
Compliance, Insurance, Audit	1,135	0	0	1,135
Management, Administration, Finance	10,234	0	0	10,234
Training	2,400	0	0	2,400
Volunteer Expenses	520	0	0	520
	0	0	0	0
	0	0	0	0

TOTAL:	52,826	0	0	52,826
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	45,136
Activities for generating funds	0
Investment income	10,492
Income from charitable activities	434,395
Other sources	3,604
Total Income:	493,627

Expenditure:	£
Charitable activities	521,312
Governance costs	10,409
Cost of generating funds	3,966
Other	0
Total Expenditure:	535,687
Net (deficit)/surplus:	-58,888
Other Recognised Gains/(Losses):	-16,828
Net Movement in Funds:	-58,888

Asset position at year end	£
Fixed assets	76,326
Investments	333,550
Net current assets	86,782
Long-term liabilities	
*Total Assets (A):	496,658

Reserves at year end	£
Restricted funds	87,348
Endowment Funds	0
Unrestricted funds	409,310
*Total Reserves (B):	486,658

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	137,764	135,372	135,136
London Councils	0	0	0
Health Authorities	0	46,733	22,897
Central Government departments	5,000	10,000	15,000
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Henry Smith Charity	25,000	0	0
Big Lottery	0	21,733	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Guljabeen Rahman**

Role within Organisation: **Chief Executive**

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